Academic & Administrative Audit (AAA) – 2024-2025

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and Address : RRDS GOVT. DEGREE
   COLLEGE,BHIMAVARAM,W.G.DT.

   URL of Website: rrdsgdc.ac.in
   E- Mail :   gdcbhimavaram.jkc@gmail.com
   Phone number :   08816224358

2. Vision & Mission

   Vision: To grow into an adobe of learning accessible to the educationally, economically and socially marginalized sections of the Bhimavaram town and its adjacent villages.

Mission :

- By providing qualitative education with all job-oriented skills

- By enriching the capacity of individuals to learn and lead with integrity and wisdom

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- By fostering outreach programs and scientific, cultural and social understanding that strengthen learning and research

- By instilling human values and a sense of responsibility towards the society.

- To grow into an adobe of learning accessible to the educationally, economically and socially marginalized sections of the Bhimavaram town and its adjacent villages.

3. Name of the Principal, email, and mobile Number
   Dr.VKJ. Prasuna, komalavempati@gmail.com, 9491486449

4. Name of the Vice-Principal, email, and mobile Number

5. Name of the IQAC Coordinator, email, and mobile Number
   Dr.P.Arvind Swamy, swamy.pa2506@gmail.com ,8500788879

6. Name of the Academic Coordinator, email, and mobile Number
   Dr.K.Srinivasa Rao, kakumanisrinivasarao@gmail.com ,8008070775

7. Year of Establishment: 1972

8. UGC 2(f) and 12 B status (certificates to be verified): yes

9. Autonomous status – No

10. RUSA status : No

11. College land and Plan details /documents : 0.40 cents RC no :81/C

12. Affiliation status: Permanent / temporary (certificates to be verified) :
    Permanent

13. AISHE Status – Document data uploaded for 2022-2023
    https://rrdsgdc.ac.in/wp-content/uploads/2025/02/C-24023_certificateold_-DCF-CERTIFICATE-1.pdf

14. NAAC Status -

    a) Previous NAAC Cycle date and Month : 2 cycle, June

    b) Date of Expiry : 3rd August, 2029

    c) Previous Grade and CGPA (certificates to be verified)
       C grade with 2.69 CGPA
       https://rrdsgdc.ac.in/wp-content/uploads/2025/02/Naac-Cycle-2-Certificate.pdf

15. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled
1	IQAC must be strengthened	Trying to strengthen IQAC
2	Faculty need to motivate for Research and innovation by providing financial and other infrastructural facility	Encouraging regular faculty towards research with limited infrastructure facilities.
3.	College must fill all the teaching positions on permanent basis	Representation sent to CCE
4	Introduction of local language as the medium of instruction with English will motivate rural and local students to join collage	Though medium of instruction is English, students can write the exam in their mother tongue
5	Vocational courses, self-employability courses, agriculture enhancement courses need to be introduced.	Planning to introduce

6	Vocational courses on fishing/and composite fish culture can also be offered.	Planning to introduce in future on need basis
7	Adding infrastructure that is extension of building, adding computer lab, Language Lab and playground shall be done immediately	Need for extension of infrastructure is brought to the notice of local MLA and MP and they promised to pursue the issue.
8	Feedback system be strengthen	Sem wise feed back is collected from all the stakeholders
9	NEP 2020 must be adopted and Indian Knowledge System, Vocational Programs and Skill Based programs initiated immediately.	Indian knowledge system and skill based programmes are introduced as part of Skill and Multidisciplinary courses in Single Major System.

Action taken report to be attached

16. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented
1. Mechanism to access learning levels of Advanced learners	1. Innovative assignments will be planned to assign and assess |learning levels of advanced students. Planning to assess through objective as well as subjective evaluation. 2.AIl the departments are instructed to conduct special programmes for advanced and slow learners and also instructed to maintain records with proper documentation.
2.ICT usage by Departments may be encouraged	3. Separate time table will be prepared this regard, and LMS Coordinator will be instructed to review the use of ICT by all faculty members with proper documentation.
3.Students may be provided On Job Trainings(OJTs)	As a part of 6 months mandatory internship in VI Semester, students are undergoing On

	Job Training
4.Students may be encouraged to use N-List	|All most all the students are registered in N-list and using it regularly. The students are instructed to login frequently and go |through various books, journals and magazines available in N list
5.Preparation of LMS in all 4 quardrants	4. As per the instructions of CCE, all the faculty members are involved in preparation of LMS in |four quardrants and are waiting for video recording at NRC centres.

Action taken report to be attached

17.NIRF Rank (if any) :   nil   Year:

18.ISO Certification: Year: 2023

https://rrdsgdc.ac.in/iso-certificate/

19. Awards & Achievements for the institution during the current   Academic Year with details:

PART-B

1. No. of Programmes Offered by the College
    a. Current Academic Year
    b. Last Two Years

Year	2023-24	List of Programmes	2024-25	List of Programmes
Number of Programmes	3	BA Honours (Economics) B.Com Honours (Computer Applications) B.Sc Honours (Computer Science)	3	BA Honours (History) B.Com Honours (Computer Applications) B.Sc Honours (Computer Science)

2. No of Value Added Courses introduced (last two years)

Year	2023-24	List of Programmes	2024-25	List of Programmes

Number of Value Added courses	2	1.GST 2.Digital marketing	3	

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	10	7	3
PTL	0	0	0
Contract	0	1	0
Guest	2	2	0
Total	10	10	3

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	3		4	5
PTL	0		0	0
Contract	1		0	1
Guest	2		0	0
Total	6		4	5

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
	10	6	4
Total	10	6	4

6. Student strength particulars

a) During the last two years

Year	2023-24			2024-25		
Number of Students	I	II	III	I	II	III
	55	38	54	16	50	29

7. No of students appeared in the final year exams during the last two years

Year	2023-24			2024-25		
Programme wise	Appeared (A)	Passed (P)	%	A	P	%
B.A	15	15	100			Awaiting Results
B.com (CA)	11	11	100			-do-
B.Sc MPcs	8	8	100			-do-
B.Sc BZC	17	17	100			-do-

8. Teacher – student ratio (Current Year)   1:9

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

i.	Total no of class rooms	9
ii.	Total no of laboratories	02
iii.	Total no of digital classrooms	01
iv.	Total no of virtual classrooms	01
v.	Total no of ICT enabled classrooms	01
vi.	Total no of studios	00
vii.	Total no of Computers, Student & Computers Ratio	15,10:1
viii.	Total no of printers	04
ix.	Total no of scanners	01
x.	Total no of Xerox facility	00
xi.	Total no of Wi-Fi routers	03
xii.	Internet Bandwidth	100 mbps
xiii.	Seminar halls	01
xiv.	Auditorium	0
xv.	Details of sports facilities	0
xvi.	Gymnasium (No of stations)	0
xvii.	Rooms for administration	1
xviii.	Water – RO facility	1
xix.	Toilets for staff (Men/Women/Differently abled)	1
xx.	Toilets for students (Men/Women/Differently abled)	M-1 F-1
xxi.	Divyangan friendly facilities (Ramps/Lifts/Softwares)	Ramps-3
xxii.	No of fire extinguishers in the labs and corridors	0
xxiii.	Solar energy details – LEDs , 08 LED bulbs	

Green Audit Status :
https://rrdsgdc.ac.in/wp-content/uploads/2023/09/Green-Land-scape-Audit.pdf

xxiv. Library
- No. of Books & Journals   2300 books
- Status of Automation   Sole 3.0
- E-journals   Yes

- Nlist subscription		Yes
- Internet		Yes
xxv.	Women's waiting hall	No
xxvi.	Grievance Reddressal Cell	Yes
xxvii.	Health Centre	No
xxviii.	ELL	No
xxix.	JKC Lab	No
xxx.	Computer Labs	01
xxxi.	Canteen Facility	No

10. Research :

❖ No of collaborations / Functional MoUs

Year	2022-23	2023-24
Number of collaborations / MoUs	0	0
Number of Follow Activities	0	0

❖ No of publications in UGC – CARE listed journals

Year	2023-24	2024-25
Number of Publications	4	4

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/2024-25-Librarian-1.pdf

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/2024-25-Librarian-2.pdf

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/Dr-K-Srinivas-Telugu.pdf

❖ No of start-ups

Year	2023-24	2024-25
Number of start-ups	0	0

❖ No of patents

Year	2023-24	2024-25
Number of patents	0	0

❖ No of Research Guides

Year	2023-24	2024-25
Number of Research Guides	0	0

❖ No of Research Scholars

Year	2023-24	2024-25
Number of Research Scholars	0	0

❖ No of Major/ Minor Research Projects

Year	2023-24	2024-25
Number of Major RPs	0	0
Number of Minor RPs	0	0

❖ Incubation Centre/s: Yes

❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated
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11. Policies prepared and implemented   Yes

https://rrdsgdc.ac.in/criterion-v/

12. Extension activities (Current year)

a) No. of Extension activities in the Neighborhood for social and holistic development   32

b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC   32

c) No of Extension activities in collaboration with government agencies   2

d) No of Extension activities in collaboration with Non-Governmental Organizations   0

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/NSS-Activities-2024-25.pdf

https://rrdsgdc.ac.in/wp-content/uploads/2024/12/Extension-Activities-2023-24.pdf

13. Feedback, Student Satisfaction Survey mechanism adopted : Yes

https://docs.google.com/forms/d/16SpwYbjoIO16dUfat_P73jAIwRiBTdMxvF4rAWGa6p0/edit#responses

https://docs.google.com/forms/d/1sxTSSC1vBiUYAXbckxAttGHnVjLNbqTwH98S1EerYWk/edit#responses

https://docs.google.com/forms/d/1yNaVLnCMTJpCH5JQyr6qcuK9tduo5xCFAP87iXKPBJs/edit#responses

14. Alumni Association – involvement and activities : Registered, and Maintaining Records

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/Alumni-Activities-2024-25.pdf

15. Awards and achievements-current year (to be verified)

❖ Students   : 5

❖ Staff   : 2

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/Awards-and-Recognitions.pdf

16. Total no of scholarships and free ships (Current Year)   : 97

Total Amount in Rs:-   182674/-

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/Scholarships-2024-25.pdf

17. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	0
Non –Teaching	0

18. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2023-24	2024-25
Number of students registered	40	30

Number of students trained	40	30
a. from your GDC	40	30
b. from other colleges	0	0

2024-25

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/JKC-@-2024-25.pdf

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/Career-Guidance-Activities-2024-25.pdf

2023-24

https://rrdsgdc.ac.in/wp-content/uploads/2025/01/Career-Guidance-Activities-2023-24.pdf

Placements:

Year	2023-24	2024-25
No. of companies visited the campus	4	5
Number of students Placed	10	10
a. from your GDC	10	10
b. from other colleges	0	7

2023-24 Placements

https://rrdsgdc.ac.in/wp-content/uploads/2025/01/Bajaj-Capital-Offer-Letters_0001-1-2.pdf

Placements 2024-25

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/Apollo-Pharmacy-Offer-Letters-2024-25.pdf

CSP:

Year	2023-24	2024-25
Number of students participated in CSP	49	Not yet started
a)BA	14	
b)B.Com	26	
c)B.Sc MPCs	9	

Internships:

Year	2023-24	2024-25
Number of students completed internships	52	29 (6 months internship)
a)BA	16	11
b)B.Com	11	14
c)B.Sc MPCs	8	4
d)B.Sc BZC	17	nil

Type of Internship

Year	2023-24	2024-25
Total No of Physical Internships	4	06
Total No of Online Internships	24	23
Total No of paid Internships	4	06

19. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2023-24	2024-25
Number of students		AY not completed
a) B.A	1	
b) B.Com	2	
c) B.Sc MPCs	1	
d) B.Sc BZC	3	

B. Employment (Programme wise)

Year	2023-24	2024-25
Number of students	10	
a) B.A	0	
b) B.Com	3	
c) B.Sc MPCs	3	
d) B.Sc BZC	4	

C. Entrepreneurship (Programme wise)

Year	2023-24	2024-25

Number of students	0	0
a) B.A	0	0
b) B.Com	0	0
c) B.Sc	0	0

20. Grants/funds received from (in Lakhs/Rs.)

   A. Government   -Nil
   B. Non-governmental bodies   -Nil
   C. Individuals/ Philanthropists   -Nil
   D. CSR   -Nil
   E. Budget allocated for Infrastructure-Nil
   F. Expenditure for Books & Journals : Rs. 5900/-
   Budget Sanctioned : Rs.12,200
             Utilized: Rs.10,500

21. Governance and Leadership

      ❖ Institutional Perspective Plan (Next two years) : Prepared
         Institutional distinctiveness in specified area

https://rrdsgdc.ac.in/wp-content/uploads/2025/02/Institutional-Distinctiveness.pdf

22. Contribution of IQAC

      ❖ Incremental changes during the last two years
         o Improved Student Strength
         • Use of ICT in Teaching
         • Organized Webinars

23. Best Practices of Institution
   1. Manavatha
   2. Student Quality Circles
   https://rrdsgdc.ac.in/wp-content/uploads/2024/07/Best-Practices.pdf

24. Evaluative Reports of the Departments: Enclosed
       https://rrdsgdc.ac.in/departments/

25. For Autonomous Colleges

   A. Academic Council
     - Last Academic Council meeting date
     - Major decisions for enriching curriculum/Academics
   B. Controller of Examinations
     - Examination reforms proposed and implemented
     - CIA
     - Mechanism for addressing grievances
     - Mechanism for transparency in setting up of Question papers
     - Mechanism for appointing examiners
     - Mechanism adopted to ensure the security of information

- CoE expenditure report with details

C. Board of Studies
- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

D. Governing Body
- Last G.B meeting date
- Major resolutions for administration

26. College Handbook (to be uploaded on the college website)
    In Progress
27. College Magazine (to be uploaded on the college website)
    In Progress

28. Monthly News Letters (uploaded on the college website and CCE Website)
    Uploaded
29. Departmental meeting Minutes Registers (to be verified) Maintaing
30. Reports of various committees (to be verified)   Constituted
31. CPDC/Finance Committee Meeting Minutes Registers (to be verified)   Maintaing
32. Implementation status of Biometric Attendance and TLP Reports (to be verified)
    Implementing