



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

RRDS GOVT DEGREE COLLEGE

RAYALAM ROAD, ASR NAGAR

534202

<https://rrdsgdc.ac.in/>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

RRDS Govt. Degree College, Bhimavaram was established in 1972 by Sri Chintalapati Varaprasada Murthy Raju, a prominent Gandhian and freedom fighter, who set up as many as 68 educational institutions. It was named after Sri Raja Ramamohan Roy as “Raja Ramamohanroy Dwi Sathajayanthi College” commemorating the bicentenary birth celebrations of the social reformer.

The college was an un-aided institution from 1972 to 1978 and thereafter it got grant-in-aid from the Govt. of Andhra Pradesh. Later in 1997, the Government of Andhra Pradesh physically took over the college. Since then, it has been one of the Government Degree Colleges in West Godavari District, A.P. In the year of the inception of the college, there was only B.Com. programme but in the subsequent year, B.A. Programme was also introduced. B.Com Computer Applications was introduced from the academic year 2015-2016. B.Sc (M.P.Cs) and B.Sc (B.Z.C) Programmes were also introduced from the academic year 2021-2022. As a part of New Education Policy initiatives of the Government of Andhra Pradesh, B.A. Honours (Economics), B.Com Honours (Computer Applications) and B.Sc. Honours (Computer Science) were introduced from the academic year 2023-24. The college was affiliated to Andhra University, Visakhapatnam till 2013-14 academic year. Today, it is affiliated to Adikavi Nannaya University, Rajamahendravaram. The premises of the college is spread across forty cents of land in the heart of the town, just at a few yards distance from J.P. Road, one of the main roads in the town.

At present 12 teaching and 9 non-teaching staff are rendering their services in the college. The teaching staff are both highly qualified and self motivated. Dedicated to the holistic development of the students, they designed various add-on courses for improving the students’ knowledge in all dimensions. Curricular and co-curricular activities combined with extra-curricular activities keep the teachers and the students busily engaged in the learning process. The teachers update themselves in technical skills as well as in subject matter by participating in various training programmes like RC’s, OC’s and FDP’s. The college makes constant and significant efforts to fulfil its vision, mission, and objectives through student-centred extracurricular, cocurricular, and curricular activities.

Vision

“To grow into an abode of learning accessible to the educationally, economically and socially marginalized sections of the Bhimavaram town and its adjacent villages.”

Mission

- By providing qualitative education with all job-oriented skills
- By enriching the capacity of individuals to learn and lead with integrity and wisdom
- By fostering outreach programs and scientific, cultural and social understanding that strengthen learning and research

- By instilling human values and a sense of responsibility towards the society

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Only one Government Degree College located in the headquarters of West Godavari District.
- Dedicated, motivated, well qualified, experienced and quality conscious teaching staff.
- Well planned teaching-learning activities.
- Active students' involvement in community service through various activities taken up by college.
- Active involvement of students in various sports and academic competitions held outside the college at university and state level and win prizes.
- Advantages of a government institution where more than 90% of students utilize fee reimbursement schemes offered by the Government.
- Enrichment of curriculum through Certificate courses, Skill-based courses.
- Sensitization of students through supporting services like NSS, WEC, RRC. MOUs/ Collaborations for varied learning experiences.
- Biometric attendance devices for staff and students.
- Decentralized administration.
- Wi-fi enabled campus with high-speed internet connectivity.
- INFLIBNET facility and Active membership in N-List.
- Physical and financial support by alumni, philanthropists and NGOs.
- MoUs/ Academic Collaborations with BV Raju Collge, Vishnupur, Bhimavaram.

Institutional Weakness

- Located in only 40 cents area.
- First generation learners from Telugu Medium background
- Lack in higher level employment
- Limited average alumni corpus
- Limited Number of students qualifying state/ national level exams
- Student progression for higher education is limited
- Infrastructural shortages in certain areas
- Lack of permanent staff for science courses
- Economic constraints of the students to pursue higher education.
- Inclination towards vernacular language

Institutional Opportunity

- Enhancing students' enrolment in all programmes
- Location of college in the core area of the town having connection with nearby villages.
- Scope for expansion of infrastructure

- MOU/Collaboration with Educational, Government, and Non-Government agencies for enriched academic experience
- Scope for enhancement of employment opportunities through Career Guidance Cell
- Introduction of new add on courses/ certificate courses that can fulfil local demand

Institutional Challenge

- Telugu medium background poses a challenge to the students in pursuing their UG courses offered in English medium
- Tapping of seed money by staff for research promotion and temper
- Need of a more spacious campus
- Industry linkages and Consultancy need to be strengthened with reputed national bodies
- Difficulty in imparting required technical skills to the students
- The college is supposed to obey the instructions of too many authorities involved in higher education.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

RRDS Govt. Degree College, Bhimavaram gives utmost priority to curricular aspects as these are the major issues that make the student's efforts more fruitful. Basing upon the affiliating university curriculum and academic calendar, the faculty will prepare annual curriculum plan with proper allotment of dates and time for each component of the academic schedule like teaching, conducting mid exams, internal exams, assignments, classroom seminars and other curricular and extra-curricular activities. University has been following CBCS pattern of evaluation. It has a continuous internal assessment system in which each paper of 100 marks has a component of 25 marks of internal assessment through which students' performance in various academic activities like Mid exams, Seminars, GD's, Assignments, Clean and green etc is evaluated throughout the semester. The end semester exams are conducted by the affiliating as per its schedule. From the year 2020-2021, a ten-month mandatory internship is introduced of which a two-month community service project is an integral part.

By providing student-cantered learning methodologies, lesson plans with ICT mode are prepared and students are exposed to a variety of activities outside the classroom, including field trips and community service activities. Students are encouraged to enrol in various addon/certificate courses that are offered by the institute and more than 70% students benefitted by 23 certificate courses offered during the last five years.

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, Entrepreneurship, Communication and Soft Skills, ICT, and Leadership Education into the Curriculum with the aim of developing students' ethical strength, environmental awareness, and technical proficiency. As the institute envisages holistic development of the students it designs activities that enhance the student's awareness and understanding of the society, life and people around them. NSS Unit and other clubs educate the students in issues like gender sensitivity, health & hygiene, legal issues etc.

The faculty is encouraged to participate in workshops, conferences, FDPs, online courses, etc. to ensure effective delivery in the classrooms in accordance with the requirements of the new challenges in teaching. Feedback from different stakeholders is collected and analysed to improve the teaching learning process.

Teaching-learning and Evaluation

RRDS Govt. Degree College, Bhimavaram was established with the aim of imparting education to the poor and under privileged sections of the society living in and around Bhimavaram. Even today about 95 percentage of the students of the college belong to below poverty line. The college has been thus imparted quality education to hundreds of students who have become government officials and settled in so many honourable professions since its inception.

In spite of students' interest in joining Engineering and Professional courses, the admissions in the college are gradually increasing these years due to the admissions promotion activities taken up by the college. The average enrolment of the college was 34.31% for the last five years. Percentage of seats filled against reserved categories during the last five years was 49.61 percentage.

In spite of many issues in attracting meritorious students, the college has still managed to achieve a respectable average pass percentage i.e. about 81.52% for the past five years. This was made feasible by maintaining a good student-teacher ratio (11.58:1). Percentage of full-time teachers against sanctioned posts in the college during the last five years was 80.70 percent. In the recent years the college has been encouraging the use of ICT tools in teaching learning process.

Community Service Projects, Internships and Field Visits which are mandatory in CBCS curriculum are creating opportunity for experiential learning, participative learning and develop the student-industry interaction. In the year 2022-23, around sixty percent of the students participated in field trips, project works and extension activities. All the departments are encouraged to adopt problem solving methodology in teaching learning process.

The teachers plan their lessons and learning outcomes well in advance. The college has evolved a scientific way of calculating the outcomes for each program and each course. The teachers in the college are highly qualified where 52.17% are having Ph.D./NET/SET for the last five years. The college conducts internal examinations transparently leaving little space for grievances. Even for external examinations which are conducted by the affiliating University, care is taken to safeguard the student's interest and students are encouraged to go for reevaluation.

Research, Innovations and Extension

As a government institution, the college strictly follows guidelines framed by the State Government of A.P. and has created its own eco system that promotes research aptitude. An Incubation cell was established in the college that encourages research orientation and entrepreneurship in the students. Activities like growing leafy vegetables, Commerce Carnival and Webinar on Intellectual Property Rights were taken up by the incubation centre. The centre directed the students to setup various stalls at Commerce Carnival conducted by the college so that, they will get firsthand experience in doing business.

The institution encourages students to undertake study projects as a part of their curriculum. To create research interest in the minds of the students right from the UG level, APSCHE introduced CSP after 2nd semester, 2 months of Internship after 4th semester and 6 months OJT in the third year. The teachers guide the students in completion of CSPs and project works.

The staff members are encouraged to participate in seminars, conferences, workshops, OCs, RCs and FDPs to learn new facets in their disciplines. They use ICT tools for imparting knowledge to students. Five of the teaching faculty got Ph.D. and one member is pursuing Ph.D. Nine research papers and 8 chapters in edited volumes were published by the teachers in the last five years. Eight workshops and seminars were conducted on Research Methodology, IPRs and entrepreneurship during last five years.

The college gives importance to extension activities with the aim of improving social skills in the students and expand their knowledge regarding the dynamics of the society. More than 50 extension programs were organised by the NSS and other clubs of the college during the last five years. Various awards/recognitions were given to the faculty and students of the college for the extension activities. The Indian Red Cross Society, West Godavari District specially appreciated our students for involving in variety of extension activities.

The college has 17 functional MoUs/Collaborations with other institutions and industries to enable the students to improve their knowledge through the extension lectures of experts from other institutions, organisations and industries.

Infrastructure and Learning Resources

Availability and proper utilization of infrastructural facilities are important for the quality education offered by the institution. Located in the heart of Bhimavaram town, the college campus spreads over 0.4 acres. The institution has 6 class rooms, and one Computer Lab with 15 computers meant for teaching learning process. There is one seminar hall/ smart room which is used for various cultural and literary activities. Two LCD projectors are available in the college.

The institution has one Library (Learning Resource Centre) with 4385 books. It has subscribed to INFLIBNET. Hence, the staff and students can utilize the services of N-LIST. There are more than 100 active N-list users at the college. The LRC will be kept open on all working days between 9:30 am to 5:30 pm.

The institution has one Physics Lab established with the financial help of Alumni. The alumni have contributed Rs.4,00,000/- for this lab. Small playground available in the college is used for conducting various sports and games. There is a Gymnasium in the college. Students are trained by the Physical Director to participate and compete in College, University, District, State, and National level tournaments. The Institution has a rostrum to conduct all kinds of cultural activities, general gatherings, assemblies, celebrations, events, etc.

The college provides a green and eco-friendly atmosphere and safe drinking water through an R.O. water plant. The College accommodates the special infrastructural needs of the physically challenged by means of ramps. The college is equipped with three 100mbps speed internet broadband connections and made campus Wi-Fi enabled. The students of the college have access to LMS provided by CCE.

Effective measures are taken for regular maintenance of the infrastructure in the campus and to promote the optimum usage of the resources.

Student Support and Progression

Imparting quality education to the under privileged sections of the society by providing financial support through scholarships and fee reimbursement is the main motto in establishing Government Degree Colleges. All the eligible students of the College are provided with scholarships and fee reimbursement facility. About 75.32% of the students were given scholarships during the last 5 years.

The college has initiated capacity development activities by teaching soft skills, language and communication skills, Life skills to the students through NSS, WEC, Physical Education Department etc. Apart from this the department of English and Computer Science also organised training in communication skills and computing skills. About 54.76% of students benefitted by guidance for competitive examinations and career counselling offered by the institution during the last five years.

The college is totally free from ragging and sexual harassment. Anti ragging cell, grievance redressal cell and women empowerment cell of the college are striving hard to prevent any undue happenings in the college. Thus, the calm and cooperative atmosphere in the college helps the students to study well and lay the foundations for the future studies and career opportunities.

About 21.74% of the outgoing students were either placed or progressed into higher education during the last five years. About 5.56% got qualified in higher level of examinations. The number of awards received in sports and cultural events during the last five years is 25 and the average number of sports and cultural programs in which students of the institution participated during last five years is 27.4 which is satisfactorily good considering the lack of sufficient sports infrastructure in the college. This was made possible by the constant encouragement given at the college level through organising various sports and cultural competitions.

This alumni association has been plays a vital role in the development of the college for the last few years through extending financial support towards payment of students' fees, establishment of Physics Lab, development of science courses and providing Career Guidance and donating books to the students.

Governance, Leadership and Management

RRDS Govt Degree College has a well-defined vision, mission and strategic plan. It balances its own perspective and the guidelines given by the higher authorities and the affiliating university.

The institution has decentralised its administration by involving all staff members and some of the students in various academic and administrative committees constituted to assist the Principal in administrative affairs. The institution works according to the policies and guidelines of Govt of AP in financial matters like fee collection, Scholarships and budget related matters. All administrative tasks including admissions and scholarships use e-governance. Teaching learning process is monitored through OTLP App. All the welfare measures of Govt of AP for the benefit of its employees are applicable to both the teaching and non-teaching staff appointed through government sanction.

The performance of the staff members is appraised both internally and externally to boost and maintain the standard of instruction and administration. Internal Academic Audit is carried out by the IQAC and the external audit is carried out by the academic advisers group appointed by the CCE. The performance appraisal of the teaching staff is also made by the Annual Self-Appraisal Reports (ASAR) which is taken into account for career advancement programmes.

Both academic and administrative personnel have access to faculty empowerment programmes. About 34.48 Percentage of teaching and non-teaching staff participating in Faculty Development Programmes (FDP) during the last five years and about 23.91 percentage are provided with financial support to attend FDPs.

The fees collected from the students and the budget received from state government are the main sources of the funds. Fund from Alumni, donations from retired employees, and Philanthropists are other sources which are used for the development of the college.

The college assures the sustenance of quality by maintaining a well- defined feedback system. The IQAC team plays a vital role in framing policies of quality maintenance and support the academic and administrative activities of the college. It continuously verifies teaching and learning process and initiates innovative methods of teaching. The college also participates in NIRF to assure its quality. Thus, the college maintains good governance.

Institutional Values and Best Practices

As a government college, our vision rests on creating a safe space for our students and providing a gender-sensitive empowering education. It focuses on environmental consciousness, energy saving and maintenance of cultural and religious harmony in the institute apart from concentrating on various academic issues. The college firmly believes in gender equity and sensitization. Hence, the college has been taking up many activities which include the establishment of Women Empowerment Cell, conducting Gender Audit, giving counselling to parents whenever a need is identified, and conducting sessions with inspirational speakers. Curricular and co-curricular activities are included to promote inclusivity, equality, and respect for all genders. The women faculty of the college are ready to help the girl students in all possible ways.

The College has conducted many programmes to create awareness regarding environmental protection. It adopts various measures to conserve water and electricity and to maintain clean and green campus. The awareness regarding these activities is carried to the outside world also by the NSS Unit of the College.

The college uses LED light as a part of save energy programme. All the students of the college are motivated to ensure water saving and energy saving. They switch off the lights and fans when there is no need and see that there is no leakage in water taps.

The college is committed to develop inclusive environment in the college which promotes harmony and tolerance among the students as well as staff. It provides equal opportunities to the students in various activities, irrespective of their caste, creed and religion. Irrespective of caste and religion the faculty and students celebrate various religious and national festivals with great enthusiasm every year. Important days are celebrated to commemorate great sacrifices of freedom struggle & great academicians, and to enlighten students towards social responsibilities and constitutional obligations. College has been committed in educating our students as constitutionally aware citizens sensitized to their Fundamental Rights and Duties.

“Manavatha” and “Student Quality Circles” are the two best practices implemented by the institution. All the individual departments have their own best practices that are much useful to the student fraternity.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RRDS GOVT DEGREE COLLEGE
Address	Rayalam Road, ASR Nagar
City	Bhimavaram
State	Andhra Pradesh
Pin	534202
Website	https://rrdsgdc.ac.in/

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	VKJ Prasuna	08816-223458	9492606341	08816-223458	rrdsnaac@gmail.com
IQAC / CIQA coordinator	P Aravind Swamy	08816-224218	8500788879	08816-224218	swamy.pa2506@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Andhra Pradesh	Adikavi Nannaya University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	08-11-2012	View Document
12B of UGC	15-01-2019	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Rayalam Road, ASR Nagar	Semi-urban	0.4	1011.62

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce, Computer Applications	36	Pass in Intermediate or equivalent exam	English	30	0
UG	BCom, Commerce, General	36	Pass in Intermediate or equivalent exam	English	40	0
UG	BCom, Commerce, Honours Computer Applications	36	Pass in Intermediate or equivalent exam	English	60	27
UG	BA, Arts, Honours Economics	36	Pass in Intermediate or equivalent exam	English	40	17
UG	BA, Arts, History Economics Public Administration	36	Pass in Intermediate or equivalent exam	English	40	0
UG	BSc, Science, Maths Physics Computer Science	36	Pass in Intermediate or equivalent exam	English	30	0
UG	BSc, Science, Botany Zoology Chemistry	36	Pass in Intermediate or equivalent exam	English	30	0
UG	BSc, Science, Honours Computer Science	36	Pass in Intermediate or equivalent exam	English	40	9

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				11			
Recruited	0	0	0	0	0	0	0	0	7	4	0	11
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	0	1	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	8	1	0	9
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	1	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	3	0	6
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	69	0	0	0	69
	Female	78	0	0	0	78
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	14	10	4	3
	Female	15	13	8	3
	Others	0	0	0	0
ST	Male	4	3	2	0
	Female	4	2	0	0
	Others	0	0	0	0
OBC	Male	26	26	12	7
	Female	42	40	25	14
	Others	0	0	0	0
General	Male	7	6	5	2
	Female	12	10	12	5
	Others	0	0	0	0
Others	Male	10	16	11	8
	Female	5	4	4	4
	Others	0	0	0	0
Total		139	130	83	46

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The college is offering various UG programmes with the aim of imparting knowledge to the students in multi-disciplinary or interdisciplinary courses and to ensure the holistic development of the students. The
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	<p>affiliating university provides the course outline and syllabus for the instructional transaction of these courses in accordance with UGC norms and APSCHE model curriculum. The introduction of life skill courses as well as skill development courses as a part of curriculum enable our students to build the skills needed for the present-day society through the implementation of multidisciplinary and interdisciplinary education. At the college level the students have taken various study projects and community service projects which enable them to get practical knowledge of the given academic topics and other related matters. Recently, while introducing Single Major system, AP State Council of Higher Education has given a list of multidisciplinary courses that can be adopted by the college.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The college is not an issuing authority of credits; it is affiliated to AdiKavi Nannaya University, Rajamahendravaram. So, the Academic Bank of Credits system will be managed by the affiliating University. However, it is ensured that all students registered for Digi-locker facility initiated by the Government of India.</p>
<p>3. Skill development:</p>	<p>In accordance with the NEP the A.P. State Council of Higher Education and affiliating university adopted and introduced several skill development programmes like Leadership Skills, Analytical Skills, Communication Skills and Entrepreneurship at Under graduate level. In addition to it, the Commissioner of Collegiate Education, Andhra Pradesh chalked out a list of skill enhancement courses like Tourism Guidance, Plant Nursery, Insurance Promotion, Survey & Reporting etc. and instructed all the under graduate colleges to implement these courses as a part of curriculum. As an affiliated college we are following the guidelines of Adikavi Nanayya University as well as Commissioner of Collegiate Education related to Skill Development Courses from time to time.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college is in line with the NEP as far as the integration of the Indian knowledge system is concerned. The college is very keen on making the students aware of the cultural richness of Indian society while they are learning to live in the 22nd century. Many festivals are celebrated in the college campus so that the students will learn communal</p>

	<p>harmony as well as the importance of the festivals and the scientific facts that are hidden in the rituals. During 2021-22, two Foundation Courses - Performing Arts & Tourism Guidance - were integrated in the curriculum. Cultural club of the college organized activities focused on protecting and upholding Indian culture, knowledge system and native languages, their rich culture and literature.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The institution is continuously striving hard towards creating, sustaining, and improving the teaching learning process and to make it more meaningful. All the faculty members focus on helping students to develop the knowledge, skills and personalities they need to have when they leave the college and enable them to achieve the intended outcomes. The students are informed of the programme outcomes, program specific outcomes, and course outcomes as outlined in the curriculum during the Student Induction Programme. Each department is involved in explaining the course learning objectives to the students through circulars/website/classroom discussion. The POs, PSOs, and COs are developed by all the departments following extensive consultation with all faculty members and stakeholders. We focus on training all the faculty members towards achieving OBE. We always follow the regulations and guidelines of the affiliated university, APSCHE and Commissioner of Collegiate Education in this regard. Our curriculum includes communication skills, employable skills and social inclusiveness aimed at achieving the objectives of Outcome-based education (OBE). The institute encourages faculty, and students to participate in various extension activities to create a sense of social responsibility, environmental consciousness, and sustainability and to make our students as a global citizens.</p>
<p>6. Distance education/online education:</p>	<p>Our institution has no access to distance learning as it is affiliated to Adikavi Nannayya University, Rajamahendravaram. During the COVID-19 pandemic situation the online education system was adopted by the teachers to impart the curriculum to the students through ZOOM, WEBEX, GOOGLE MEET etc., Our college teaching staff has also conducted and participated in several Zoom conferences etc. for gaining knowledge and update their technical skills. However, the staff and students</p>

are getting benefit of the online system. The staff attended a considerable number of FDPs and training programmes through online. Students has access to Learning management System(LMS) of CCE through online mode.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Electoral literacy club has been established in the college on 18.10.2021 as per resolutions made in the staff council meeting. This club was constituted with senior faculty member as Nodal Officer, some of the faculty members and student representatives as coordinating members and all the students in the college are members of the Electoral Literacy Club. The Objectives of ELC are educating the students on different electoral processes and educate them about the importance of voting and encouraging the young citizens to participate in elections. All the ELC members educate their family members, fellow citizens and uneducated about voting and electoral processes. ELC members mainly target New & Young voters in the age group of 18-25 years. Ultimately they would help in flourishing electoral democracy in our country.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Electoral literacy club has been established in the college on 18.10.2021 as per Proc.Rc.No.2/ELC/2021-22 Dt. 18.10.2021 of the principal with the following members. 1. Sri.S.Satyanarayana , Lec.in.History Nodal Officer 2. Smt.J.Nagamani, Lec.in.Public Administration Co-ordinator 3. Dr.P.Arvind Swamy, Lec.in.Economics Member 4. Dr. K.Srinivasa Rao, Lec.in. Telugu Member 5. Smt.S.Lakshmi Kantam, Lec.in.Commerce Member 6. D.Jashuva ,III B.Com Student Coordinator 7. P.Chakradhar Chowdhary III B.A Student Coordinator The Electoral literacy club of the college functions very well as per the objectives of the ELC. The ELC of the college engaging college students through interesting activities and facilitating hands on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting and also spreading awareness in the society by organizing Rallies, awareness drives in the nearby</p>

<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>villages.</p> <p>*The student coordinators and coordinating faculty members actively participated in voter registration of students by collecting data from the students and identified eligible voters and submitted applications of voter enrollment to the mandal revenue office, Bhimavaram. The faculty members guided on the process of online submission of voter enrollment application. *Conducted mock poll programmes at college premises to educate students and nearby people on electronic voting through EVM, VVPAT with the collaboration of District Election authorities. All the new voters and people participated in this programme. * Conducted voter awareness campaigns by inviting resource persons and Rallies with slogans on the importance of Vote in Democracy. *Conducted essay writing, elocution competitions, Rangoli competitions in the college with the theme of The importance of vote. Students Won prizes at District level competitions organized by Collectorate and B.V Raju Institute Bhimavaram in A.Y 2021-22 & 2022-23 *Pledge Taking on National Voters Day by all the students and staff on proper use of Right to vote and also helping the disabled persons, senior citizens etc., in casting the vote. * Observed Important days related to democracy system such as Independence Day, National Voter's Day, Constitution Day, Flag day Etc., * Poster presentations by students on the theme of "Right to Vote in Democracy" All the activities of ELC of the college are displayed in the college website.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>*Under community service project, awareness campaigns were conducted by all the students that are members in ELC at their respective villages on Right to Vote and democratic values. Students are involved in educating their family members, fellow citizens and uneducated about voting and electoral processes. * Poster presentations by students on the theme of "Right to Vote in Democracy" *The student coordinators and coordinating faculty members actively participated in voter registration of students by collecting data from the students and identified eligible voters i.e. 18 years above and submitted applications of voter enrollment to the mandal revenue office, Bhimavaram. The faculty members guided on the process of online submission of voter enrollment application. * All the applied students</p>

	<p>who are eligible for vote are enrolled in voter's list.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The college students above 18 years who are yet to be enrolled as voters in the electoral roll was 37. The student coordinators and coordinating faculty members actively participated in voter registration of students by collecting data from the students and identified eligible voters i.e 18 years above and submitted applications of voter enrollment to the mandal revenue office, Bhimavaram. The faculty members guided on the process of online submission of voter enrollment application. All the applied students who are eligible for vote are enrolled in voter's list. Record of Voters of the college are maintained at ELC.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
139	130	83	46	64

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 21

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	7	7	8

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
5.03	1.95	1.20	0.66	1.64

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Being an affiliated college RRDS Govt Degree College follows the academic calendar prepared by the affiliating University, that is, Adikavi Nannayya University. Every year the university prepares an academic calendar and keep it on its website. The calendar is downloaded and circulated among all the teaching staff by the academic coordinator of the college. Institutional action plan is prepared basing upon the university academic calendar by incorporating all the curricular and extra curricular activities of the college. The staff members study the academic calendar and discuss it in staff council and prepare annual curriculum plan with proper allotment of dates and time for each component of the academic schedule like teaching, conducting mid exams, internal exams, assignments, classroom seminars and other such matters depending on the course that they are dealing with. They adhere to the curricular plan to the maximum extent. However, the end semester exams are conducted by the affiliating University and as an affiliated college this College has no option but to follow the examination schedule of the affiliating University. Generally, the university adheres to the academic calendar very strictly but due to COVID and other related issues there was certain deviation in the schedule of the university. But the university has been releasing the results within a month for every semester exams there by trying to stick closure to the academic schedule to the maximum possible extent.

University has been following CBCS pattern of evaluation. It has a continuous internal assessment system in which each paper of 100 marks has a component of 25 marks of internal assessment. These 25 marks of internal assessment are designed in such a way that a continuous evaluation of students takes place throughout the semester and marks will be given for each academic activity performed i.e. (i) two Mid exams, one for 20 marks and other for 15 are conducted (ii) 15 marks are considered for other components of evaluation (Seminars, GD's, Assignments, Clean and green etc.) and this total 50 marks is averaged to 25 marks (iii) Practical Exams, in each Semester-End exam for 50 marks will be conducted.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 23

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)**1.2.2**

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 71.21

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
102	88	48	38	53

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. Life Skill Courses and Skill Development Courses are common in every programme offered by Adikavi Nannaya University. As a part of curriculum, each programme offers at least four Life Skill courses that integrate issues related to gender, environment, human values and professional ethics. As affiliated to Adikavi Nannaya University, the institute follows the programmes and curriculum offered by Adikavi Nannaya University.

The Women Empowerment Cell with the help of IQAC deals with the gender related issues in the institute. Guest lectures and awareness programmes on Women Laws, women rights and anti-ragging were conducted on the eve of International Women’s Day and Women Equality Day. Women Empowerment Cell celebrated birth days of women reformers. Internal Quality Assurance Cell of the college integrates gender related issues in the curriculum and focuses on women empowerment activities through departmental activities. Students of both genders holistically participate in various co-curricular activities organized in house & outside the Institute.

Issues related to environment and environmental sustainability are obviously integrated into curricula. The University has made it compulsory to study “Environmental Education” as one of the Life Skill Courses as part of curriculum. It is aimed at creating awareness among the students on different environmental issues the world is facing. However, the other programmes also carry courses in which environmental issues are discussed. ‘Disaster Management’, one of the Skill Development Courses, focuses mainly on environment protection acts, enforcement of environmental legislation, disaster management, pollution control and solid waste management. The students are made to participate in various environment conservation practices like tree plantation, village cleanliness, digging of soak pits, plastic free drives, waste management and Swatch Bharat programmes. Various activities like quiz and poster competitions, invited talks are also organized in the institution on the eve of “World Environment Day” to create awareness about nature, biodiversity, environment, and sustainability.

The University has made it mandatory to study “Human values and Professional Ethics” as one of the life skill courses in order to provide basic information about human values, professional ethics, to identify individual role and ethical responsibility towards society and to understand human rights and its implications.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 53.96

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 75

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 34.31

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
50	80	47	19	27

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
140	150	120	120	120

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 44.88

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
37	61	36	15	22

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
82	89	70	70	70

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 13.9

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:**A. Experiential Learning**

In accordance with the CBCS curriculum students have to undergo and submit a community service project for two months, and undergo internship of 8 month (first phase 2 months and second phase 6 months) in recognized firms and industries. This will create opportunity for experiential learning and develop the student-industry interaction. Students are encouraged to participate in various events, competitions and field visits that are academically significant and relevant to their discipline. Industrial visits are organized for students in order to enable them to expose themselves to the industrial work culture and real time work experience. Eminent personalities from industry and academia are invited and Guest lectures are arranged to supplement the teaching process and provide experiential learning.

B. Participative Learning

Students learn through experience by participating in field trips and project works where they are given an opportunity to see how the theories, they have learned work practically. In the year 2022-23, around sixty percent of the students participated in Field trips/project work. Students in groups involve in various practical experiments that improve their participatory learning. Team works is encouraged by involving the students in various institutional and extension activities such as Clean and Green, Swatch Bharat, Blood Donation Camps etc. Students participate in various events of national importance, events of awareness, Days of national importance, Events of Sports and Games and Cultural activities organised in the college. They are involved in different administrative committees and are allowed to participate in decision making which expedite the progress of the college. All science courses, Computer Science Course and Computer applications courses have laboratory hours for conducting experiments with 2 credits for each course with external evaluation.

C. Problem solving Methodology

The institution believes that an opportunity given to learn through problem-solving will extraordinarily enrich the student's learning. So, the departments are encouraged to adopt this method, wherever there is a possibility. All the Science courses, Commerce and Economics have problem solving content in the curriculum. All the experiments in the laboratory courses are to be understood and conducted based on the problem-solving approach. Group discussions as a part of curricular activities enhances the student's ability to participate in discussions and improve their communication skills. Online and off line Quizzes conducted in various disciplines as a part of CIA and on different occasions helps the students test their problem-solving abilities.

Use of ICT

The use of ICT tools has become a common practice for teachers and students. Online teaching also has become a common practice, helping students and teachers overcome the hurdles caused by corona, hot weather, or some other problems. The college has concentrated on enriching the knowledge of the teachers with the latest technology. One training programme was organized by the college itself, in addition to that all faculty participated in different training programs where they were given an opportunity to learn new technologies. All faculty members are involved in preparation of e-content as

per the instructions of Commissioner of Collegiate Education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 89.36

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	9	9	9

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 57.14

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	3	4	5

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Continuous Internal Evaluation is one of the salient features of the institution. The institution follows transparent, student-centric and student- friendly methods in evaluation. The academic calendar of the affiliating University is strictly followed for the conduct of internal as well as external examinations. At the beginning of the semester, the students are informed about various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the academic calendar and communicated to the students well in advance. Besides following two mid-term exams per semester as stipulated by the affiliating university, continuous internal evaluation is carried out through daily/weekly assignments, and various academic activities including field projects, study projects, student seminars, quizzes, group discussions. Online tools like google forms are also used in internal examinations. Attendance and extracurricular activities also taken into consideration for continuous internal Assessment.

Evaluation is done by the concerned faculty members within a week from the date of examination. After evaluation, the mid exam papers and assignment books will be given to students for their verification. If any students rise any doubt or objection regarding award of marks, it will be discussed in the class and corrected immediately if necessary. With respect to assignments, faculty evaluates assignments and evaluated assignments are given back to students for their observation and necessary advices are given. The marks obtained by the students in internal assessment tests are displayed on the department notice board and are submitted to university periodically.

For lab courses the external examiners appointed by the university conduct practical exams, viva voce, verify the records and award marks/grades. To ensure transparency and to curb mall practices, the university has introduced jumbling system in the semester end examinations by allotting the students to the colleges other than the parent colleges.

At college level, the convener of the Examination Committee monitors the entire internal assessment System.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are framed by the department offering the concerned programme after rigorous consultation with all faculty and stakeholders in strict compliance with the objectives of Outcome Based Education (OBE). Following the achievement of consensus, the same is widely disseminated and publicised through various means such as display and/or communication, including the college's website, and is displayed in departments and classrooms.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

CO-PO Attainment Process

Process of Calculating COs Attainment: COs attainment is evaluated through, Direct and Indirect Attainments.

Direct Attainment: Direct Attainment for a course is calculated considering Internal and External

exams. Direct attainment of CO is calculated considering 15% of internal marks(Mid Exams), 10% of marks awarded to Quiz/ Assignment/ Seminar/ Mini Projects etc., and 75% of external marks. CO direct attainment= $[(0.15*(\text{Average of internal marks of the CO}/15) + (0.10*\text{Average of Assignment/ Quiz marks}) + (0.75*(\text{Average of external marks of the CO}/75))$

For practical courses, project work and one external examination are conducted.

Indirect Attainment of CO: Indirect attainment of COs is calculated based on feedback from students who attended the course at the end of each semester. The levels of achievement for each course's outcomes are considered to be point 4 for substantial, 3 for good, 2 for moderate, and 1 for low.

The following formula is used to assess the responses provided by the students.

CO indirect attainment = $(4*A+3*B+2*C+1*D)/(4*(A+B+C+D))$ where A, B, C, and D are the number of students choosing substantial, good, moderate and low options for the corresponding CO.

CO attainment: CO attainment of a course is evaluated considering 90% of direct attainment and 10% of indirect attainment.

COs and POs Mapping: POs are attained through program specific Core Courses. Each Course addresses a sub-set of POs to varying levels (strengths) (1, 2 or 3). Strength of mapping is defined at three levels: Low (1), Medium (2) and Strong (3). A simple method is to relate the level of PO with the number of hours devoted to the COs which address the given PO. If more than 40% of classroom sessions address a particular PO, it is considered that PO is addressed at Level 3. If 25% to 40% of classroom sessions address a particular PO, it is considered that PO is addressed at Level 2. If 5% to 25% of classroom sessions address a particular PO, it is considered that PO is addressed at Level 1. If less than 5% of classroom sessions address a particular PO, it is considered that PO is not addressed.

PO Attainment: PO attainments are normalized to 1, that is, if a PO is addressed at the level of 3 and attainments of CO associated with that PO is 100%, then attainment of that PO is 1. Thus the average of the attainments of relevant COs is computed and this value is then scaled by the mapping strength.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 81.52

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	10	15	05	17

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	15	18	06	25

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.6</p>	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Ecosystem for Innovation

RRDS Government Degree College has an ecosystem for knowledge gathering and dissemination to students. The staff members are encouraged to participate in seminars, conferences, workshops, OCs, RCs and FDPs to learn new facets in their disciplines. They use ICT tools for gathering information regarding innovative ideas and also to pass that knowledge to students. The students also use the internet to answer a few assignments and seminar topics.

The institution encourages students to undertake study projects as a part of their curriculum. To create research interest in the minds of the students right from the UG level, APSCHE introduced Community Service Project (CSP) after 2nd semester, 2 months of Internship after 4th semester and 6 months On Job Training (OJT) in the third year. The students are made as batches (each batch size is around 15) and

every staff member will act as a mentor for the allotted batch.

As an innovative practice, the college has initiated facial recognition attendance system and online grievance redressal system both for staff and students. Rallies are organised and Important Days are conducted in the college to educate and transfer knowledge to the society on these aspects. College has MoUs/collaborations with other institutions and industries to enable the students to improve their knowledge through the extension lectures of experts from other institutions, organisations and industries

No. of staff with Ph.D in the college at present: 5

Members pursuing Ph.D: 1

Paper publications, Book Chapters and Seminar/ Conference Proceedings: 9

IQAC plans and conducts activities relating to IPR-related activities.

In the last 5 years, 8 activities were conducted on IPR and entrepreneurial related issues.

Incubation Centre:

An incubation centre was established in the college to promote research outlook and entrepreneurship among the students as well as in the community surrounding the college on 18.08.2022. Activities like displaying DPRs of various kinds of business for inculcating start-up ideas among the students, Commerce Carnival and Webinar on Intellectual Property Rights were taken up by the incubation centre. The centre directed the students to setup various stalls at Commerce Carnival conducted by the college on 06.01.2022 and 10.01.2023 so that, they will get first-hand experience in doing business for profit.

Intellectual Property Rights (IPRs)

Under the supervision of commerce department , as an activity of Incubation centre a

AS an activity of incubation centre two webinars on Intellectual Property Rights (IPRs) were conducted in the college on 16.12.2020 and 11.03.2023 with the collaboration of Patent office chennai to promote the culture of innovation and entrepreneurship.

Indian Knowledge System (IKS)

Our institution gives priority to dissemination of Indian Knowledge System among the students in order to make them as responsible citizens with moral values. Programmes like Training in Sushma Kriya Yoga, and Special camp on Yoga was conducted in the college. Certificate Courses like Performing Arts, Ancient Indian History and Culture, on Mahabharata Patralu- Jeevana Naipunyaalu (Life Skills Through Mahabarata) and Gandhian Studies were offered to the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 8

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	2	0	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.33

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	3	0	0	3

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.38

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	1	2	4

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

RRDS Govt. Degree college, Bhimavaram gives importance to extension activities with the belief that participation in various activities related to society will improve social skills in the students and expand their knowledge regarding the dynamics of the society around them, there by imparting holistic education. The IQAC encourages individual departments and different clubs in the college to take up activities according to the need of the hour. In the past five years the college has organized around 50 extension programs through various Clubs and Departments of the college. The extension activities are mainly aimed at developing leadership qualities among the students along with personality development and national integration. The student volunteers of our college visit neighbouring localities and conduct various extension activities regularly to create awareness and sensitize the local community towards various socio, economic and environmental issues. Our college organizes and participates in various extension activities with the dual objective of sensitizing the students towards various social issues and encourage them to contribute to the community and strengthen community participation. The NSS unit, Red Ribbon Club, Eco Club and Youth Red Cross units of our college take part in various initiatives like Plantation in and outside the campus, clean and green programme, Swatch Bharat initiatives, Blood donation camps, Blood grouping programmes, Awareness programs on AIDS prevention and Environmental pollution. Voter enrolment programme has been taken up in and around college by Department of Public Administration and History in view of national Voters Day. Awareness programme on Personal Hygiene to Girls was conducted by Women Empowerment Cell of the college. Marshal Arts Training Programme and Yoga Training programmes were conducted by Physical Education Department. From the Academic Year 2021-22 onwards Community Service Programs were taken up by the students under New Education Policy and sensitized the people in surrounding villages on various socio-economic problems. The College regularly conducts extension activities in and around Bhimavaram with the aim of creating awareness among the students and other stakeholders and sensitising them towards various issues in the society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The extension activities are an integral part of all UG programmes in which students gain experiential learning through community engagement. The community service activities give an opportunity to the students to mingle with the residents and learn the importance of the social service, cultural heritage,

human values, traditions and interpersonal relations which would result in holistic development of the student. The mentors direct their mentees to do the community service programmes in nearby villages. The students selected some of the villages and surveyed about their socio, economic background and the problems they have been encountered as a community like water facilities and drinking water facilities. After recognizing their problems students conducted awareness programmes for the local people to sensitize them on certain issues like, clean and green, balanced diet, health and hygiene, excessive usage of mobile phones, healthy food habits, aqua culture, diabetic and thyroid diseases, usage of the plastic and its disposal, water pollution, usage of the home and electronic appliances, mother and child health, energy consumption, environmental hygiene, and communicable diseases. Then the local people positively responded by taking lot of measures to improve their living standards. The village officers of the respective villages recognized the services of our students and issued certificate of merit. The Indian Red Cross Society, West Godavari District also appreciated our students for involving in variety of extension activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 32

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
20	07	01	02	02

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 12

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Located in the heart of Bhimavaram town the college campus spreads over 0.4 acres. The institution has 6 class rooms, and one Computer Lab with 15 computers meant for teaching learning process. The institution has one library with 4385 books. Two LCD projectors are available in the college.

The institution has one seminar hall/ smart room which is used for various cultural and literary activities.

The institution has one Physics Lab established with the financial help of Alumni. The alumni has contributed Rs.4,00,000/- for this lab.

Small playground available in the college is used for conducting various sports and games. There is a Gymnasium in the college. Students are trained by the Physical Director to participate and compete in College, University, District, State, and National level tournaments

The Institution has a rostrum to conduct all kinds of cultural activities, general gatherings, assemblies, celebrations, events, etc.

The college provides a green and eco-friendly atmosphere and safe drinking water through an R.O. water plant,

The College accommodates the special infrastructural needs of the physically challenged by means of ramps.

The college is equipped with three 100mbps speed internet broadband connections and made campus Wi-Fi free. The students of the college have access to LMS provided by CCE.

A new block with two rooms is under construction with the financial help of Rs. 35,00,000 from local MP

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 45.61

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
3.4	0.58	0.2	0.0	0.6

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource**4.2.1**

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library - Learning Resource Centre (LRC) is facilitating to access printed resources and digital resources. The college has 1 sanctioned post of librarian. It functions under the supervision of Library Committee under the chairmanship of the Principal. The books are arranged subject-wise. Display

boards/stickers are arranged to guide the users. At present, it carries a total of 4385 books. The Learning Resource Centre has subscribed to INFLIBNET. Hence, the staff and students can utilize the services of N-LIST. There are more than 100 active N-list users at the college. The LRC will be kept open on all working days between 9:30 am to 5:30 pm.

At present the following facilities are available with the Library (LRC)

LAN, Internet Facility

Book Bank Facility to SC & ST students

Wi-Fi Facility

INFLIBNET- NLIST e-Resources - Through N-list, the teachers and students have remote access to Journals and e-books.

Rs.14982/- was spent on Purchase of books during five years and Rs 50000/- worth of books donated by old students and Philanthropists in the town.

The library has Telugu and English subscriptions to newspapers.

The average Library Footfalls for students is 18.4 for students and 3.4 for teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college improved the campus's internet and Wi-Fi infrastructure by adding 3 connections, each with a speed of 100 Mbps. The faculty members frequently used the campus's internet access to take online classes during covid Period. Faculty members and students can surf the internet and use the Wi-Fi on

campus to learn about cutting-edge issues in their specific academic areas. Faculty members use the internet to participate in online "Faculty Development Programs" offered by various institutions and organizations. Faculty and students can take online courses to increase their expertise using the internet service.

The Wi-Fi facility provided in the college is used during online admission process for registration and exercising web options for admission into various U.G courses offered by the college. This facility in the college campus is useful to students to download study material and to attend online examinations. The internet facility is used by the students to access various on-line academic resources in their respective subjects to enhance their knowledge and skills. More over the internet facility available in the campus is used to access online library and e-books by the faculty and students to reference advanced topics in the subject areas. The internet facility in the campus is used extensively by the staff in the administration office to upload college information and in carrying out their core duties online. The Wi-fi and internet facility is used by the faculty to upload daily student attendance. The students also use the wi-fi facility to submit online co-curricular activities through Kahoot.com, Quizizz.com, online quiz through Google forms etc.

The faculty members upload daily student attendance and topic details into the CCE OLTP app using the Wi-Fi and internet facilities. The examination cell uses the internet to submit internal marks and external practical examination marks in the Adi Kavi Nannaya University and Jnanabhumi portals, as well as to remit examination fees and download student hall tickets. There are 2 virtual classrooms with ICT internet access.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 9.93

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 14

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 38.84

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
1.39	0.94	0.66	0.4	0.68

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 75.32

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
103	104	69	37	35

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 66.02

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
138	53	42	25	47

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 26.67

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	7	7	0	0

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	10	15	05	17

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 5.56

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	3	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 13

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	0	0	1	1

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 24.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
72	38	5	5	03

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered alumni association bearing regd. No.150 of 2014 under the Societies Act. This association plays a vital role in the development of the college.

The alumni supporting the college by the following ways

- Financial Assistance to students: Sri Shiek Suleman old student of 1987 Batch paid students fee Rs. 50000/- in 2018-19
- Distributed uniform to all students in 2019-20
- Conducted career Guidance classes
- Free coaching to competitive exams
- Donation of various books to students
- Donated funds to establish Physics Lab in the College
- Donations towards development of Science Courses

The Alumni members take part in the sessions held at college to discuss various curricular issues and infrastructure improvements issue as stakeholders. For the past few years, the alumni members who are employed in the public and private sectors have provided the institution and its students with assistance in a variety of ways. The other alumni who participate in various workshops and seminars empower our students by sharing their experiences. Alumni have been encouraging the students to thrive in a variety of activities, including taking competitive tests and taking part in charitable endeavours, etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

At the beginning of every academic year the Principal and the Staff Council of the college prepares a plan related to various activities of the college in according with the vision and mission of the institution aiming at holistic development of the student. The plan is prepared basing upon our strengths, affirms our commitment to excellence apart from identifying areas for improvement, growth and sustainable partnerships. Apart from the regular curriculum the students learn various matters related to citizenship, culture, environment & legality. Various extension activities are planned and implemented by NSS Units of the college. Apart from this, Eco-club, consumer club, red ribbon club and literary & cultural club take up various activities that promote rational thinking among the students and to make them responsible citizens.

The College always promotes participative management to ensure transparency both in academics and in administration. The College has a council of members comprising all faculty headed by the Principal and all decisions are taken in the council meetings by adopting resolutions after deliberate discussions in each and every matter in the best interest of the college. Every faculty member takes part in the academic and administrative matters of the College. The office staff, Senior Assistant as an executive head takes care of the matters related to administration in consultation with the Principal who in turn, puts the matter before the College staff Council for making decisions. In all our activities, we aim at empowering students through NSS Unit, Women Empowerment Cell and various clubs. The Staff Council Meetings are convened frequently. Matters relating to curricular activities, co-curricular activities, designing of time table, allotment of workload, conducting of practical exams, conducting internal mid semester examinations, evaluation strategies, bio metric attendance, conducting extension activities, games and sports competitions and literary, cultural and environmental activities are discussed in Staff Council Meetings. An institutional action plan is charted out at the beginning of the academic year which comprises departmental action plans. The student union also involves in every activity.

Departments are given autonomy to plan their activities. Records and Registers are maintained at all levels. The IQAC works with the objective of sustenance, promotion and enhancement of quality in the institution. It also monitors data maintenance, submission of AQAR, Internal Audit and preparation for NAAC. Academic Coordinator monitors academic affairs. Women Empowerment Cell and Internal Complaints Committee ensure the safety and security of the women students. Grievance Redressal Committee records the grievance of the students and takes necessary measures for their redressal.

Multi-disciplinary programmes and Skill development courses such as Plant Nursery, Survey and Reporting, Tourism Guidance, Solar Energy, Poultry Farming have been introduced as a first step towards NEP preparedness. The teaching learning process is student centric and activity based so that

the POs, PSOs and COs achievement is maximized. Blended mode of teaching is followed using various online tools and all these strategies are in line with the NEP.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

RRDS Government Degree College is a 50-year-old institution which has grown step by step. It has a well-defined vision & mission and a strategic plan to take the college forward. It keeps APCCE rules always in mind and works accordingly as it is the apex body regarding governance, administration and service matters for all government degree colleges in the state. To balance the perspective plan and the CCE rules the college has formed various committees with the staff and students as members. The most important committees are CPDC Committee, Admissions Committee, Examination Committee, Special Fees Committee, IQAC Committee, Grievance & Redressal Committee and Career Guidance Committee.

Every year plans are evolved and deployed through action plans, academic and administrative activities and regular review of respective outcomes to ensure the attainment of strategic plan. Learner-centric approach and appreciation of meritorious performance is the strategy. With the primary aim of improving the students in a holistic manner, the college is moving along with current trends and implementation of latest technological means.

At every level there is an effective monitoring and documentation. Committees consisting of senior faculty members with student nominees make analysis at the ground level and this is followed by resource identification. Resources are identified either from the funds allotted by State Government, internal resources, Alumni or the Voluntary Organizations. Then procedures are strictly followed to complete the process of allocation of funds by the Principal on the advice of the staff council. The Principal of the college will look into the finalization of quotations and placing orders or granting of contract as the case may be with the suggestion of senior faculty. The College has developed an organizational structure that attains its vision and mission in all functions of governance undertaken at their defined levels. The Principal is the chief administrator who oversees the progress of the college with vision and perspective planning and is responsible for day-to-day academic and administrative matters. The Principal chairs all the statutory and non-statutory bodies such as IQAC, Examination Cell and Staff Council. The Principal is assisted by vice-principal. The Principal plays a dynamic role in monitoring the smooth functioning of all academic and non-academic cells and committees for

interaction with various stake holders of the college such as Admissions Committee which counsels the students and their parents, Career Guidance cell and Placement Cell for arranging seminars on future prospects and organizing campus drives. The principal takes the faculty members into confidence in vital matters of administration and governance through their representation in various statutory and non-statutory bodies. The students' activities are coordinated by the coordinator of student affairs through Students union and curriculum related activities are coordinated by the coordinator of academic affairs. The coordinator of IQAC assists the Principal in improving the quality of education in the college. The Extension activities are being taken up by the coordinators of NSS Unit, RRC, Women Empowerment Cell. The redressal of grievances of students is made through the coordinator of Grievance and Redressal cell.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Appraisal System for Teaching Staff:

The performance appraisal of the teaching staff is made by the Annual Self-Appraisal Report (ASAR). Annual Self-Appraisal Report (ASAR) will be submitted by the College Teachers (As per G.O. Ms.No.14, Higher Education (UE) Department, Govt. of A.P. Dated; 13-02-2019) to IQAC at the end of every academic year. These formats are reviewed by the IQAC and the scores are allotted by the Principal based on the evidences provided by them, and then submitted to the Commissioner of Collegiate Education.

The ASAR comprises two categories.

Category I: Teaching: It is to be put into practise for each lecturer to participate in the practical, tutorials, and other teaching related activities as much as possible.

Category II: Activities: All the teachers are actively involved in the activities of the college related to the students or research. On the basis of documentary evidence, IQAC scrutinises it and forwards it to the principal for awarding scores, which are later uploaded to the Commissionerate website. API scores will be considered in teacher awards, transfers, and career advancement schemes.

Non-teaching staff: The principal has the authority to maintain confidential reports of both teaching and non-teaching staff of the institution and produce them at the time of their promotions and transfers.

List of existing Welfare Measures for Teaching Staff and Non- teaching:

Group Insurance Scheme (GIS)

Pension to employees recruited before September 2004; Contributory Pension to employees recruited after September 2004

Andhra Pradesh Government Life Insurance (APGLI): APGLI is mandatory for all eligible state government employees and for other local body employees for whom the state government notifies this scheme as mandatory. Premiums are fixed according to pay scales.

Employee Health Scheme (EHS): Health cards are sanctioned to both teaching and non-teaching staff as per government norms.

Medical Reimbursement facility

Leave Travelling Concession (LTC)

Encashment of Earned Leave

Half Pay leave

Home Loan, GPF Loan

Leave Facility: Medical Leaves, Special Casual leave for Women, Child care leave for women, Maternity leave, Paternity leave.

Appointment of Descendants in to the service of Deceased Employee on Compassionate Grounds.

Welfare Measures for only Non- Teaching Staff: Festival Advance

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.38

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 20.69

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
09	04	3	1	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
09	09	09	09	09

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

RRDS Govt. Degree College, Bhimavaram takes necessary steps for mobilization of funds and makes efforts towards resource mobilization in addition to the revenue generated from self-financed courses. The fees collected from the students and the budget received from state government are the main sources of the funds. Fund generated from Alumni, donations from retired employees, staff and Philanthropists are other sources for the development of the college. It is a non-profitable institution which always takes care of the needy, poor students in and around Bhimavaram. The college fees are affordable to all sections of the society. The fee was decided by Adikavi Nannayya University, Rajamahendravaram, the affiliating university. Apart from the regular fees, the following funds are also received.

1. Restructured fee/ Self-financed courses fee collected from B. Com (Computer Applications) and B. Sc (MPCs) Programmes is used to meet the expenditure to run the Programmes and to meet the expenses related to enhancement of academic and physical facilities.

2. Every year state government allots budget to all higher educational institutions and CCE allots its share to the colleges under different heads. The college has been successfully spending the allotted amount for the benefit of the students for the last five years.

3. CPDC funds: Every year the students donate funds to CPDC, i.e., College Planning and Development Council, sometimes amount collected from the outsiders is also added to this fund. This fund is mainly used to maintain college campus and to provide amenities for the students.

4. Sometimes alumni of the college also come forward to help the college. However, the college encourage them to donate funds for the development of infrastructure for Science Courses.

5. Voluntary contribution by Philanthropists is channelized for Science course development.

6. Every amount received by the college is accounted for and is audited by the concerned authorities from time to time. The mechanism of the conduct of audits and the procedures adopted for settling audit objections are as follows:

The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions. The Accountant General of A.P, is the external auditor for the colleges and the Audit Team of the Commissionerate of Collegiate Education conducts external audit. The college auditor shall perform the internal audits periodically. The respective bodies perform the audit for the funds utilized upon the receipt of the audited utilization certificates.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The college has established Internal Quality Assurance Cell (IQAC) according to guidelines of NAAC. The IQAC team plays a vital role in framing policies of quality maintenance and support the academic and administrative activities of the college. IQAC continuously verifies teaching and learning process, reviews and advises for taking up new and innovative methods of teaching. It also gives direction to modify the evaluation process for internal evaluation. The following practices are used for quality assurance in the college:

Teaching-Learning: IQAC always equip the teachers to develop new pedagogical practices to promote learning capabilities and continuously directs faculty to follow the student centric methods like experiential learning, participative learning and problem-solving methodologies. Students are offered with Certificate Courses to improve knowledge and life skills. 23 certificate courses were offered by various departments during the last five years. More than 50% of the students were involved in Project Works, Field Trips and Internships.

MoUs/Collaborations: With the initiation of IQAC various departments of the college have entered 17 MoUs/ Collaborations with institutions and *for internship, OJT, project work, student / faculty exchange and collaborative research during the last five years.*

Evaluation: For achievement of outcome-based education, training for the faculty is arranged for the question paper designing based on Bloom's taxonomy. Also, Faculty Training Programme (FTP) is arranged for assessment of outcome attainment.

Academic Audit: IQAC monitors teaching learning process through academic audit where in it scrutinizes the academic activities of the departments., verifies Important documents like annual lesson plan, teacher's diary, synopsis of the lecturer, remedial coaching register, internal marks register, mentor mentee register., etc. Annually the external Academic audit is being carried out by a team appointed by the CCE, A.P., submits its report to the principal of the college and to the Commissionerate. The Principal then submits the same report to college staff council for remedial measures to be take up and to implement the recommendations.

Awareness Programmes: The college has been conducting various awareness programmes especially crosscutting issues like, environmental sustainability, gender sensitization, anti-ragging etc.,

Feedback system: With the initiative of IQAC, feedback is being collected regularly from all the stakeholders like, students, parents, teachers and alumni.

Faculty Trainings: IQAC encourages faculty members to participate in "Faculty Development Programmes", Training Programmes, workshops/webinars, RCs, OCs and other training programmes organized by CCE and HRCs of various Universities to make them acquaint with the changes taking place in higher education system and to encourage Research. IQAC has arranged 8 workshops and Seminars during the last five years

Incremental Improvement: The college has been practicing a change of teacher centric to student centric pedagogy. Moreover, students are encouraged to do Community Service Project and internships. Students and faculty members were able to conceive the tangible concept about quality of education by assessment of outcome attainment. A new building is under construction with the funding of M.P , Narasapuram Parliament. The IQAC worked on to get ISO Certificate, Carbon Footprint Audit Certificate, Environment Audit Certificate and Green Land Space Audit Certificate.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

As a government college, our vision rests on creating a safe space for our students and providing a gender-sensitive empowering education. The college firmly believes in gender equity and sensitization. Hence, the college has been taking up many activities which include the establishment of Women Empowerment Cell, conducting Gender Audit, giving counselling to parents whenever a need is identified, and conducting sessions with inspirational speakers. Curricular and co-curricular activities are included to promote inclusivity, equality, and respect for all genders. The college has organized a good number of awareness programmes and events related to gender equity each year: 2022-23 (8); 2021-22 (4); 2020-21 (3); 2019-20(4); 2018-19(4).

Gender Equity & Sensitization in Curricular Activities

The college encourages gender equity in curricular activities by creating a learning environment where students of all genders have equal opportunities, representation, and access to educational resources. It aims to challenge and overcome gender biases and stereotypes by integrating gender perspectives across different subjects and disciplines. Key considerations include:

Inclusive Curriculum: The college has incorporated various aspects of human ethics and values such as personal values, social values, and moral values to promote value education among the student community. The curriculum includes topics like Professional Integrity, ensuring respect & equality among the genders, protecting privacy, and building trusting relationships. Thus, a conducive environment for promoting gender equality is accomplished.

Gender Equity & Sensitization in Co-curricular Activities

Gender-Inclusive Clubs and Organizations: The college's Women Empowerment Cell, actively works towards empowering women on campus with an objective to eradicate gender discrimination. The WEC organizes events and awareness campaigns on topics such as "Women Protection Laws", "Gender Discrimination", "Self Defence Techniques" and gender-related issues. It also focuses on issues like "Human Rights", and "Anti-human trafficking" to empower the girl students to protect themselves from such antisocial acts. The Discipline and Anti-Ragging Committee is constituted to observe gender equity along with general discipline on the campus.

Sports and Physical Activities: Students are given equal opportunities to participate in all sports and games events without any gender discrimination. The college encourages both boys and girls to take part in various sports events like Rope Skipping, Fencing and Taekwondo. Self-defence training sessions are exclusively arranged for girl students to make them self-reliant.

Arts, Culture, and Creative Expression: The college ensures to encourage students to express themselves creatively through various arts and cultural programs. Cultural programs such as singing, dance, mehendi, and rangoli competitions are conducted on days like Republic Day, Women's Day and College Annual Day. Such programs provide a platform for both boy and girl students to explore and challenge gender norms, and gain understanding through their creative work.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

RRDS Govt. Degree College, Bhimavaram is committed to develop inclusive environment in the college which promotes harmony and tolerance among the students as well as staff. The institution provides equal opportunities to the students in various activities, irrespective of their caste, creed, religion, language, culture and region. College has been committed in educating our students as constitutionally aware citizens sensitized to their Fundamental Rights and Duties.

Cultural & Regional Diversity

The college conducts a Cultural Fest (Sankranthi Sambaralu) in the month of January every year in which activities promoting cultural and regional diversities are encouraged.

Linguistic Diversity

It is scientifically proven that learning mother tongue improves the learning ability of an individual drastically and hence the college organizes programs such as “Telugu Bhasha Dinostavam” and “International Mother Language Day”. Eminent personalities in the field of Telugu literature are invited to address the students and staff.

Communal Diversity: The college maintains thorough harmony in communal and socioeconomic aspects. The students and staff of the college are from different communities and from different strata of society with diverse socioeconomic backgrounds. This helps students to learn, accept and respect all cultures, thus creating communal harmony in the college.

Sensitization of students

The anti-ragging cell acts as a key factor in maintaining tolerance and harmony among students.

The Public Administration Department of our college sensitizes the students and the employees of the institution towards the constitutional values, rights, duties by celebrating Constitutional Day. It enables the students and the staff to know about their duties and become responsible citizens of the country.

National Voter’s Day is celebrated to help the students understand more about democracy.

The college has an active NSS unit where students are engaged in various community service programs like medical camps, rallies and awareness programmes related to health and hygiene, environmental protection etc.

The Red Ribbon Club organizes Blood Donation Camps to inculcate the service motto in students and extend a helping hand to the needy by donating blood.

The college celebrates the Birth Anniversary & memorials of great national leaders and freedom fighters to make the students aware of the sacrifices of great people and thus imbibe good values and patriotism in them.

The National Flag is hoisted on Independence Day and Republic Day and National Song is sung on various occasions to instil the feeling of patriotism in the students.

Swatch Bharat is strictly followed in the college to make the students aware of environmental protection and to make this globe a good and healthy place to live.

As an initiative of Personality Development, the institute conducts yoga sessions and meditation programs. Several programmes are organised in the college to make the students aware of the importance of “Human Values and Professional Ethics” in their life. The college curriculum is framed with mandatory courses like Professional Ethics and Human Values.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE – 1

Title of the Best Practice: MANAVATHA

1.Objectives of the Practice

- **To inculcate humanistic values among the students.**
- **To develop social responsibility in students.**
- **To always remember the pledge from school education that all Indians are brothers.**
- **To provide the students with the joy of helping others and play an appropriate role in building a better society.**
- **To implement the concept of social inclusion.**

2.The Context:

- **In spite of literacy in the society, either due to technical reasons or not getting used to the new technological methods some people find it difficult to perform certain operations at banks and hospitals.**
- **During the festivals old people and disabled people face many problems at temples while going for darshan.**
- **To help old and disabled people need help at diagnostics centers and hospitals as they face difficulty in finding and reaching right place/room for testing and OP consultancy.**
- **So many patients are in need of blood in medical emergency.**

- **Providing food to elderly people who are deprived and living on roadsides.**
- **Employing fellow students to help the blind and physically challenged students in the college.**
- **To set up a fund raising mechanism in the college to help the old people and orphans in the near by places.**

3.The Practice

- **All the students of the college are forming groups and attending many service programs under the guidance of NSS Officer and related lecturers. The implementation of this program will be as mentioned below.**
- **Helping those who have difficulty in filling the forms at the banks and hospitals.**
- **Providing assistance to the elderly and disabled at temples.**
- **Providing assistance to old and disabled people at diagnostics centers and hospitals in finding and reaching right place/room for testing and OP consultancy.**
- **Volunteering and donating blood at blood donation camps.**
- **Helping the blind and physically challenged students in the college in performing their regular activities.**
- **A hundi is being set up in the college to collect fund for helping old people and All the students are regularly contributing to the fund.**

4.Evidence of Success

- **Increased social awareness among students. They are actively participating in various service activities in and outside the college.**
- **Students are getting special recognition in the society.**
- **Increased awareness among the students about the problems in the society.**
- **Disabled and poor students are giving priority in getting admission in this college.**
- **This practice contributes a lot to the holistic personality development of the students.**

5. Problems encountered

- **Students have little difficulty in adjusting their time table.**

- **Lack of financial resources.**
- **Students with disabilities may face some inconveniences,**

Keeping these things in mind, RRDS Government College is undertaking various service programs with the intention of promoting the sense of “humanity” in the best possible way. Thus, this Best Practice helps a lot in inculcating humanitarian values in students.

BEST PRACTICE – 2

Title of the Best Practice: Student Quality Circles

1.Objectives of the Practice

- **To improve student communication skills through teaching**
- **To promote peer teaching**
- **To overcome classroom inhibition in students**
- **To enhance subject knowledge**

2.The Context

- **To overcome teacher phobia**
- **To provide better understanding of the subject**
- **To establish better rapport and competitive spirit among the students**
- **To span the gulf between slow and fast learners**

3.The Practice

The class is divided into circles and students leaders are identified subject wise. They are made to share knowledge with their peers under the guidance and supervision of the faculty. The student teachers discuss subject in their respective classes and clarify doubts. The problems of slow learners are diagnosed and appropriate solutions and also tips for easier understanding and better memory are suggested by peers in consultation with the faculty. Also these students quality circles provide an opportunity for students to practice teaching and develop it into a career option. The Practice will eliminate complexes among students and inculcate friendliness and cooperation.

4. Evidence of Success

- **Eliminated phobias and stage fear**
- **Better understanding of concepts**

- **Increased Team Spirit**
- **Sharing of Knowledge**

No financial resources are needed

5.Problems encountered: Nil

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college was established by a true Gandhian and Freedom Fighter Sri Murthyraju to meet the educational needs of socially and economically backward sections of the society in and around Bhimavaram town with a vowed motto "Education for Empowerment". True to its motto and vision, the institution serves, even today, the needs of the poorest of the poor in the society. About 95 percentage of the students of the college belong to below poverty line families.

The distinctiveness of RRDS Government Degree College, Bhimavaram lies in the exceptional academic experience that it offers to its students through various curricular, co-curricular, and extra-curricular platforms. The institution strives to achieve holistic development of the students which is viewed as imparting education as per standards and at the same time helping them to develop social skills, soft skills, awareness of the contemporary society and also knowledge of their rich and varied heritage to become psychologically strong and morally perfect citizens. The institution is able to serve the students with a commendable teacher and students' ratio of 1:10. Even though it is a co-education college, enrolment of female students is more when compared to male students. This is the one and only Government Degree College in Bhimavaram Assembly Constituency. Location of the college is very much accessible to the students who are coming from surrounding rural areas. Visually challenged students prefer to join in this institution. About 10% of the enrolled students in the college during the last five academic years are visually challenged.

The college has made a significant drift from teacher-centric methods to student centric methods. The use of ICT enhanced the learning experience of the students and made them familiar and comfortable with the digital mode of teaching. The students can access the video lessons taught by experts anytime, anywhere that are available at CCE website as a part of the Learning Management System.

The college celebrates all important National Festivals with dedication in order to instil the feeling of patriotism and responsibility towards the nation among the students. Most often the students are encouraged to discuss contemporary issues of national and international importance in order to widen their knowledge. They are given projects where they need to turn to their past experiences to explore knowledge.

The institution believes that strong personalities build a strong nation. To strengthen the students morally, teachers take opportunity to give counselling to them whenever there is an occasion. Programs like counselling and etiquette are also conducted in the college. Classroom etiquettes, meeting etiquettes, eating etiquettes, and behavioural etiquettes are extensively imparted to the students through such programs.

As a part of value-based education, the affiliating university has introduced various courses like Human Values and Professional Ethics, Environmental Studies, Leadership Education and Entrepreneurship. Though they are proposed as foundation courses, the college gives utmost priority to teach these subjects. Thus, value-based education is imparted to students. In addition, guest lectures/ personality development classes are also arranged to help the overall development of the students.

Career development is also given major thrust in the college. The Career Development Cell of the college frequently conducts career awareness programmes by inviting eminent personalities and personal from various coaching institutes. Coaching classes for various university exams and group exams are conducted in the college in order to enhance the progression of students into higher education and placements. More than 250 students are benefitted by guidance for competitive examinations and career counselling offered by the institution during the last five years.

The college's Women Empowerment Cell, actively works towards empowering girl students on campus with an objective to eradicate gender discrimination. The WEC organizes events and awareness campaigns on topics such as "Women Protection Laws", "Gender Discrimination", "Self Defence Techniques" and gender-related issues by inviting police personnel, reputed lawyers, and social service activists to educate the students about life hacks. It also focuses on issues like "Human Rights", and "Anti-human trafficking" to empower the girl students to protect themselves from such antisocial acts. The Discipline and Anti-Ragging Committee is constituted to observe gender equity along with general discipline on the campus. Guest lectures on health & hygiene by eminent professionals, and Motivation

Lectures by women achievers are some of the flagship programs organized by the WEC.

Social Responsibility is a part of student life in our college campus. The NSS unit and the Red Ribbon Club of the college inculcate social responsibility among the students by engaging them in various outreach/extension/ community service programs like medical camps, rallies and awareness programmes related to health and hygiene, environmental protection etc.

This is the one and only Government Degree College in headquarters of newly formed West Godavari District offering various courses to socially and economically weaker sections of the society at very low fee and offering every scholarship offered by the government. The uniqueness of the college lies in the fact that it is striving hard towards the holistic development of women and visually challenged as more than 60% of the students enrolled in the college are girls and about 10% are visually challenged.

Our college is committed to empowering students in all aspects of life. It strives to change the conservative mindset to more radical and socialist thinking. Our motto is to see that students get equipped with all the necessary skills to become good individuals and thus a healthy society. Thus, the college is unique in the sense that it is working towards societal transformation.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Since the last accreditation the college has seen many changes following the changing scenario in Higher Education in India. Firstly, it has introduced CBCS and Semester system in place of annual system. It has also introduced B.Sc (M.P.Cs) and B.Sc (B.Z.C) Programmes from the academic year 2021-2022. As a part of New Education Policy initiatives of the Government of Andhra Pradesh, B.A. Honours (Economics), B.Com Honours (Computer Applications) and B.Sc. Honours (Computer Science) were introduced from the academic year 2023-24.

The teachers in the college are motivated enough to adapt to these changes and serve the students. The faculty profile of the college was increased in recent years due to the absorption of 3 teachers from the private aided colleges into our college in the year 2021. Two of them are holding Ph.D. and are having considerable number of publications to their credit. Their presence has given boost to the learning environment of the college.

The college tries to impart education to all its students in all possible facets through a number of certificate courses and projects. Green campus to the possible extent was maintained in the college owing to the efforts of the Eco Club and NSS volunteers. Green Audit is also conducted in the year 2023-24 to confirm the sustenance of greenery. Blood Donation Camps and Health Camps are organized for all the students by Red Ribbon Club and NSS with the support of Red Cross Society. The college monitors the attendance of all the students and staff through the Face Recognition System (FRS) app of Govt of Andhra Pradesh.

The college succeeded in maintaining peaceful environment in all spheres by the efforts of the Women Empowerment Cell and staff members who consistently provide moral instruction and, in particular, keep an eye on students' behavior. Location of the college is very much accessible to visually challenged students from surrounding rural areas and they specially prefer to join in this institution. About 10% of the enrolled students in the college during the last five academic years are visually challenged.

Concluding Remarks :

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6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>50</td> <td>80</td> <td>47</td> <td>19</td> <td>27</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>50</td> <td>80</td> <td>47</td> <td>19</td> <td>27</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	50	80	47	19	27	2022-23	2021-22	2020-21	2019-20	2018-19	50	80	47	19	27	2022-23	2021-22	2020-21	2019-20	2018-19					
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2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>42</td> <td>72</td> <td>36</td> <td>17</td> <td>22</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>37</td> <td>61</td> <td>36</td> <td>15</td> <td>22</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	42	72	36	17	22	2022-23	2021-22	2020-21	2019-20	2018-19	37	61	36	15	22	2022-23	2021-22	2020-21	2019-20	2018-19					
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2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of sanctioned posts year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19																									
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12	12	11	11	11
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	9	9	9

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	3	0	1	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	3	0	0	3

3.4.3 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
30	12	1	3	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
20	07	01	02	02

Remark : National festivals, Days celebrations like Yoga day, Women's day etc., will not be considered in this metric, input edited accordingly.

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :

Answer After DVV Verification :12

Remark : MoUs or collaboration are for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work only will be considered, Hence input edited accordingly.

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1.63	1.37	1.00	0.66	1.04

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1.39	0.94	0.66	0.4	0.68

Remark : Input edited as per the expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs).

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
86	53	42	25	47

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
138	53	42	25	47

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
28	15	18	6	25

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
28	10	15	05	17

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	12	0	1	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	0	0	1	1

Remark : Inter-collegiate and district level as well as participation certificates will not be considered, input edited accordingly.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
78	44	5	5	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
72	38	5	5	03

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and**

towards membership fee of professional bodies during the last five years**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
01	0	0	0	0

Remark : Financial support of Minimum of Rs. 2000/- per year per faculty only will be considered, input edited accordingly.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	04	3	1	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
09	04	3	1	1

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	4	2	1	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
09	09	09	09	09

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>139</td> <td>130</td> <td>83</td> <td>46</td> <td>64</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>139</td> <td>130</td> <td>83</td> <td>46</td> <td>64</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	139	130	83	46	64	2022-23	2021-22	2020-21	2019-20	2018-19	139	130	83	46	64
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139	130	83	46	64																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
139	130	83	46	64																	
2.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count):</p> <p>Answer before DVV Verification : 24</p> <p>Answer after DVV Verification : 21</p>																				
2.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>12</td> <td>7</td> <td>7</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>10</td> <td>7</td> <td>7</td> <td>8</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	12	12	7	7	8	2022-23	2021-22	2020-21	2019-20	2018-19	10	10	7	7	8
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