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LIBRARY BEST PRACTICE-I

1. Title of the Practice:

“LIBRARY SCIENCE ORIENTATION PROGRAM”

2. Goals:

A) Aims & Objectives: The main goals of library orientation are to introduce students to the library's services and resources, as well as to educate and guide them on how to use the library's services and resources

To Increase the awareness about e –resources under N-list.

To train the Users in accessing e-resources.

B) Principles or Concepts: A library is a collection of resources in a variety of formats that is

(1) organized by information professionals or other experts who

(2) provide convenient physical, digital, bibliographic, or intellectual access

(3) offer targeted services and programs

(4) with the mission of educating, informing

3. The Context:

Orientation Programme Orientation is one of the best practices to create awareness among the students about the library resources, services good reading habits and activities for maximum utilization of the library. The orientation helps & useful to the fresh students at the beginning of each academic year about the importance of the library, exposing the students to its various library services.

4. The Practice:

In most academic libraries, library orientation/instruction takes place every new academic year. The target group for such instructions on the use of library services and resources is the freshly admitted students into the College. Though students are taken through almost all the process of library guidelines or instructions which involves the orientation process, the library tour, the classroom

teaching among others with the sole objective of providing them with enough exposure to the library services and resources to help educate and guide them to its effective use, the effectiveness of such methods of orientation and instruction on the use of library services and resources is still not known

Constraints/Limitations: Nil.

5. Evidence of Success: One can talk of library orientation otherwise known as user orientation as a way of modifying the new library used to be conversant with the library. This provides users with a sense of awareness of the library and the services it can provide. The orientation provides users with education on the general usage of a library. The orientation/instruction programme of academic libraries is intended to help library users gain the full benefits of the resources, materials, and services of the library to their maximum fulfilment while having a home-like feeling of the library and developing a competency trust with the staff of the library. Other benefits include enabling library users with the needed skills for finding information and thus fostering feelings of confidence and independence. There are different types/methods of library orientation such of which including; a lecture by the librarian, a library tour, a handbook of library orientation, a video documentary on the library and its services.

6. Problems Encountered & Resources Required:

- Nothing looked like a problem while continuing this practice
- Resources like books and prizes to the best performing students are manageable in the institution.

7. Notes:

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