

Staff Meeting

21.05.2022

Staff meeting was conducted under the chairmanship of principal Dr. VKJ prasanna to discuss the college activities and Community Service project implementation.

1. It is resolved to grouping of students to take up Community service project for 4 weeks. for I year & II year students.
2. It is resolved to assign student groups to the faculty members. as per guidelines list given in page no: 52
3. It is resolved to give orientation by faculty members to the students assigned about Community service project as per CCE Guidelines.
4. It is resolved to maintain necessary registers and evaluation procedure as per CCE guidelines.

V.K.J. Prasanna

21.5.22

PRINCIPAL

R.D.S. Govt. Degree College
BHIMAVARAM-534 202

S. Jeyaraj 21/5/2022

P. A. Jeyaraj 21/5/2022

S. Jeyaraj 21/5/22

P. Jeyaraj 21.5.22.

S. Jeyaraj 21/5/22

S. Jeyaraj 21/5/22

S.No.	Faculty Mentor	Students Assigned.
1.	S. Lakshmi Kantam Lecturer in Commerce	II B.Com (Roll No. 1 to 17)
2.	Dr. P. Aravind Swamy Lecturer in Economics	II B.A (Roll No. 1 to 18)
3.	Dr. P. Rajasechar Lecturer in English	II B.C (Roll No. 1 to 17)
4.	Dr. K. Srinivasa Rao Lecturer in Telugu	II M.P.C.S (Roll No. 1 to 11)
5.	Sri S. Satyanarayana Asst Lecturer in History	II B.A (Roll No. 1 to 15)
6.	Smt. J. Nagamani Asst Lecturer in Pub. Administration	II B.A. (Roll No. 16 to 23)
7.	Sri M. Venkatesh Asst Lecturer in Computer Science	II B.Com (16, 17)

V. Prasad
PRINCIPAL
R.R.D.S. Govt. Degree College
BHIMAVARAM-534 202

STAFF MEETING.

03.06.2022

Staff meeting was conducted under the Chairmanship of the Principal Smt. Dr. V.K.J. Praxina at 10:30 am today in the Principal's Chamber to discuss the issues related to Community Service Project and Admissions and the following resolutions were made

1. It is resolved to conduct the Community Service Project as per the Schedule given by the CCE
2. Resolved to monitor the work of the Students related to CSP by all the mentors and guide them to actively participate and complete the work by stipulated time
2. Resolved to submit the consolidated report of Socio-Economic survey and weekly reports of the mentors to the principal within time
4. Resolved to speedup admission campaign as per the schedule
5. Resolved to take up the following courses as foundation courses for the II Semester
 1. Life Skills Courses - Indian Culture and Science (Sci)
 2. Skill Development Courses - Business Communications for group A
Performing Arts from group B
6. Resolved to constitute the News Letter committee with the following members
 1. Smt S. Lakshmi Kantam, Lect in Commerce - Convener
 2. Dr. P. Aravind Swamy - Co-convener (Lect in Economics)
 3. Dr. P. Rajasechar - Member (Lect in English)
 4. Sri M. Venkat - Technical Asst (Lect in Computers)

7- Resolved to Name the college NEWS letter as "Vidya Vahini"

8) Resolved to disburse the E-wallet to the College as per CCE instruction

V. K. Prasad
PRINCIPAL
R.R.D.S. Govt. Degree College
BHIMAVARAM-514 202

P. Anand Swamy

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

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"STAFF MEETING"

24/6/2022

held

RRDS Govt degree college staff meeting was held under the chairmanship of the principal Dr. V.K.J. Prasad at 12:15 PM, In the principals chamber. The following resolutions were made in the meeting.

1. It is resolved to review subject wise certificate courses and should be completed these courses at the end of July 2022.
2. Resolved to maintain the department records for acadami audit. we are expected to visit audit team to our college on july 2nd week. This work should be completed by 30th june 2022.
3. Resolved to conduct webinar on 2nd week july, on The Relevant topic announced by IQAC and Department of English.
4. The Community Service project evaluation should be completed before 28th june 2022
5. Today teaching and nonteaching meeti m.P, P.A, at his office and give a representation for building and infrastructure development and instructed the faculty for active involvement in getting estimations.

- 6. All the staff are instructed to involved the new admissions Campaign for the year 2022-2023.
- 7. It is resolved to conduct Guest lectures by the departments.
- 8. It is resolved to ~~engage~~ the Guest faculty Sri. V. VIJAYA KUMAR. M.Com, ~~PhD~~ (PHD) appointed as Guest lecturer in Commerce department against sanctioned vacant post from 21st June 2022.
- 9. It is resolved to appoint Guest lecturers for 1st degree science courses [BZC, M.P.C] during the year 2022, IInd Semester.
- 10. It is resolved to conduct of Term Exams for All III BA & B Com students

FACULTY

[Handwritten signatures and initials]
 S. J. S. S.
 ch. Satish
 J. N. S. S.
 P. A. S. S.

[Handwritten signature]
 PRINCIPAL 24/6/22
 R.R.D.S. Govt. Degree College
 BHIMAVARAM-534 202

Staff Meetings 2/7/2022

Staff meeting was conducted under the chairmanship of principal Dr. V.K.J. Praxusa to discuss the college activities and resolved the following:

- 1) It is resolved to complete the Community service project report preparation and evaluation as early as possible.
- 2) On the occasion of Hon'ble Prime Minister's visit on 04.07.2022 to Bhimavaram, It is resolved to take online classes if necessary.
- 3) It is resolved to complete AAR submission by July 10, 2022.
- 4) It is resolved to conduct Appsc Exams which are going to held on 24.07.2022 and 31.07.2022 in an effective manner.
- 5) It is resolved to appoint the faculty in Mathematics and Chemistry, ~~by~~ seeking support from the staff in this regard.
- 6) It is resolved to play active role in the admissions promotion activities for A.Y. 2022-23.
- 7) It is resolved to conduct webinars by Telugu & English departments in the month of July, 2022.

[Handwritten signatures]
 Signature
 1. S. J. S. S.
 PRINCIPAL 24/7/22
 R.R.D.S. Govt. Degree College
 BHIMAVARAM-534 202

11-7-22

ఆంధ్ర ప్రదేశ్ లోని వివిధ విశ్వవిద్యాలయాలలో ఉన్న ఉపాధ్యక్షులను విజ్ఞప్తి చేస్తున్నాము. ఉపాధ్యక్షులు అధికారికంగా పేరు తెలియజేసి తెలుసుకోవాలి. ప్రధాన ఉపాధ్యక్షులకు ప్రత్యేకంగా పేరు తెలియజేస్తున్నాము. ఉపాధ్యక్షులు పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి.

ఉపాధ్యక్షులు పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి.

పాల్గొనేవారు

- | | |
|--------------|------------------------------|
| 1) S. Anika | 1) Smt. S. Lakshmi Ram Kumar |
| 2) P. Anjani | 2) Dr. Aravinda Swamy |
| 3) P. Anjali | 3) Dr. P. Raja Sekhar |
| 4) P. Anurag | 4) Dr. K. Shrinivasa Rao |
| 5) P. Anuraj | 5) Dr. Satyanarayana |
| 6) M. Anuraj | 6) Smt. M. C. D. Jayanthi |
| 7) M. Anuraj | 7) Dr. V. Srinivasa |

Principal
R.R.D.S. Govt. Degree College
BHIMAVARAM-534 202

భాగ్యలక్ష్మి ప్రైవేట్ బి.ఎ.ఎ. కాలేజ్ కు ఉన్నతస్థాయి ఉపాధ్యక్షులకు ఉపాధ్యక్షులు (2020-2021) కు సంబంధించి కార్యకర్తల సహకారం కోరబడింది. Proc. RC. NO. 1 / Acad. cell - Academic Audit - 7/2022 dt 08.06.2022 ప్రకారం భాగ్యలక్ష్మి ప్రైవేట్ బి.ఎ.ఎ. కాలేజ్ కు ఉన్నతస్థాయి ఉపాధ్యక్షులకు ఉపాధ్యక్షులు పేరు తెలియజేసుకోవాలి. ఉపాధ్యక్షులు పేరు తెలియజేసుకోవాలి. ఉపాధ్యక్షులు పేరు తెలియజేసుకోవాలి.

1. IACAC కార్యకర్తలకు Dr. P. శ్రీనివాసరావు (కార్యకర్త) P. Anjani
2. ఉపాధ్యక్షులకు పేరు (ఉపాధ్యక్షులు) S. Anika
3. Dr. P. రాజు సేఖర్ రావు (ఉపాధ్యక్షులు)
4. Dr. K. శ్రీనివాసరావు (ఉపాధ్యక్షులు) An
5. Dr. V. శ్రీనివాసరావు (ఉపాధ్యక్షులు)

పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి. పేరు తెలియజేసుకోవాలి.

V. K. J. Padma
11-7-22
PRINCIPAL
R.R.D.S. Govt. Degree College
BHIMAVARAM-534 202

P. Anjani
An
S. Anuraj
S. Anuraj
S. Anuraj
Ch. Sekhar

04.8.22

The staff meeting was conducted on 4.08.2022 under the chairmanship of the Principal Dr. VKJ prasanna to discuss the activities of the college and resolved the following.

- 1) It is resolved to report the classes promptly and recover the deviated classes and to give timely intimations regarding sanction of leave so as to avoid unauthorised classes in TLP App.
- 2) To upload Csp formats given by CCE in college website.
- 3) It is resolved to reconstitute the NAAC Criteria wise Committee and incharges.
- 4) It is resolved to IDAA preparation as early as possible.
- 5) To conduct promptly the programmes of Azadi Ka Amrit Mahotsav activities/programmes.
- 6) Function Inclusive Centre at college and establishment of sub centres as per Guidelines and plan according to the instructions.
- 7) It is resolved to conduct T.M.I.D by third week of August.
- 8) Reviewed on completion of syllabus and resolved to complete syllabus by 4th week of August for II Sem and second week of August for IV Sem.
- 9) To prepare Academic formats and kept ready records and evidences for Academic Audit by each department and also upload the formats in college website within 3 days.

1. S. Jadhav
2. Jadhav
3. [Signature]
Principal
R.R.D.S. Govt. Degree College
BHIMAVARAM-534 202

18.8.22

In View of "Har Ghar Tiranga" programme, we have declared 13 & 14 (Second Saturday Sunday) of this month as working days to conduct various Competitions for students in the College on 13, 14 & 15 and declared 20th and 30th (Working days) as holidays.

V. Jadhav
Principal
R.D.S. Govt. Degree College
BHIMAVARAM-534 202

[Signatures and initials of staff members]

STAFF MEETING 13.9.22

RRDS Govt Degree college staff meeting was conducted on 01.09.2022 under the chairmanship of the Principal Dr. V.K.S. Prasanna to discuss the activities of the college and resolved the following:

AGENDA:-

1. The Committee discussed the agenda points related to students issues in the college
2. NAAC Preparation and IIAA Submission fee.
3. Admission improvement steps 2022-23.
4. Internships Industry connect
5. Amendment of rule of spl fee Expenditure from March 31 to July 31, 7.2022

Discussion:-

1) As Previous NAAC accreditation was done in the college is due for accreditation is. Hence the NAAC process and IIAA submission should be taken up immediately.

2) As the pamphlets flexies have been prepared showcasing the college strength admission campaigning should be done properly.

3) Spl fee Expenditure from March 31 to July-2022 Due to Earlier pandemic conditions the spl fee fund is not utilised with intime (ie) March 31 Further the Education Academic year 2021-2022 is not completed with intime and it was expanded Sep 2022.

Hence the following expenditure is

based till July 31, To welfare of the college and students. call for Permission Request to CCE Procs Rc no 92/OP.11/2022, Dt 23-08-2022.

4) As 2020-2021 batch students have to go for mandatory Internships CPDC industrial nominee is requested to help the students in this regard.

5) As per the CCE. Procs Rc no. 86/O.P.II/2022, dt 28/07/2022 The Present of students of the college have to be involved for the overall development of the college. As already the CPDC has been constituted having Parent as one of the member the issue of updating the CPDC contribution is discussed thoroughly. The students who are also the members of CPDC, all came to a common conclusion to enhance the CPDC contribution to be collected from each student from the academic year 2022-23 Rs from 100/- to 150/-

Resolution:-

- 1) To take necessary steps for submitting IIAA in this Academic year.
- 2) To give flexie at different Junior colleges and Public places and talk to intermediate passed out personally. its stated in this issue. Reminder this issue
- 3) To depute Internship co-ordinator Dr. K. Sainivasa Rao, IIT to liaison with various industries in and around Shimoga so as to facilitate Industry Academic linkage.

4) To enhance CPDC contribution from Rs. 700 to Rs 750 which is collected to be on each student from their academic year 2022-2023.

5) spl fee accumulated funds for permission to utilize the purchase of computers and electrical appliances in connection to CCE. Ap. Visayawada.

V. V. Prabhakar
 PRINCIPAL 3/19/22
 R.R.D.S. Govt. Degree College
 BHIMAVARAM-534 202

[Signature]

- S. Lakshmi
- G. V. Mahes
- G. Sai Ramesh
- H. Ramesh
- V. S. K. Ch
- [Signature]*
- [Signature]*
- [Signature]*

21.10.22

The staff meeting was conducted on 21.10.22 under the chairmanship of the principal Dr. V.K.T. Prabhakar to discuss the resolved the following.

- ① Resolved to meet the local philanthropists towards fund raising
- ② Resolved to contribute voluntarily for the fund related to CPDC from the payments for the guest faculty to Science courses for this Academic Year 2022-23.
- ③ To prepare NAAC criteria wise formats and kept ready records and evidences for last five years by each department and also upload the formats in college website within one week.
- ④ Resolved to constitute the news letter committee with the following members for the month of October 2022:
 1. Smt. S. Lakshmi Kantham lecturer in Commerce
 2. Dr. P. Aravind Swamy lecturer in Economics
 3. Dr. Vijayaraj Kumar Gr. lect. in Commerce
 4. Sri S. Satyanarayana Gr. lect in History
- ⑤ Resolved to take up the following courses as foundation courses for the Academic Year 2022-23 (I, II & III Sem) as per instructions to CCE

1st Semester Life Skill Courses :- (2) H.V.P.E for All - Dr. K. Srinivas Rao
Skill Development Courses - 1st Semester
 B.Com Commerce Stream :- Insurance promotion - Sri. G. Uma Maheswari
 B.A. - Arts Stream :- Tourism Guidance - Sri. S. Satyanarayana
 MPCS - Electrical Appliances - Phy.

B.T.C - Plant Nursery Bot Dept.

III Semester :- Environmental Education -> All
(2) Analytical Skills -> ^{Dr. P. Raj Selchaj} lect in Eng

III Semester S.D.C -> B.Com -> Retailing / online Business
B.A -> Financial Markets - ^{Dr. V. Jaya Kumar}
B.Sc -> Poultry Farming - ^{Dr. J. Naga Mani}

II Semester -> Life Skill Courses -> I.C.T. -> All -> Computer Dept.

II Semester -> S.D.C -> B.A -> Survey Reporting -> ^{Dr. S. Satyanarayana}
Social work -> ^{Dr. J. Naga Mani}

- 1) B.Com -> Business Communications -> ^{Dr. P. Raj Selchaj}
- 2) Logistic & Supply Chain -> ^{Dr. V. Jaya Kumar}
- 3) B.Sc -> Solar Energy -> ^{Phy Dept}
- 4) Dairy Technology -> ^{Ret. Dept.}

S. Japuli Id

V.K.J. Prabhakar
202 PRINCIPAL
R.K.D.S. Govt. Degree College
BHIMAVARAM-534 202

- 1. G. Umamaheswari Lect in Commerce
- 2. J. Naganani Lect in Public Administration
- 3. Dr. K. Srinivasulu Lec in Telugu
- 4. G. S. H. man Librarian
- 5. P. A. Jyoti
- 6. V. Vijaya Kum
- 7.
- 8.

3.11.2022

Standard operating procedure (SOP) for Student induction programme (SIP)

1. Duration of Student induction programme, in the Graduate Degree College, Bhimavaram, admitted in the first year of the Academic year 2022-2023.

2. parties to be included in the induction programme.
1. newly admitted students:

- 1. D. Bhavya Sri - B.A
- 2. A. Shrinidhi Madhavi - B.Sc
- 3. K. Jayothi - B.A
- 4. K. Anisha

2. Senior Students -
1. P. Aswani, K. Vidya Kumar
2. D. Arulige, B. Padma
3. Y. Gowri Lakshmi, K. Pavani
4. P. Balasai, B. Hema, G. Anitha
5. V. Karthikeyan, B. Devi

3. All Staff - Teaching & non Teaching

- 4. i) Chairmen V.K.J. Prabhakar
ii) co-ordinator S. Satyanarayana
4. Alumni - DR. Srinivasulu Raja, HA (HS) 3) J. Jayaram MA (H)
- ii) R. Nageswari Hcom ii) Sai Kiran Hcom
ii) T. Yashoda Devi - Bank Employee

5. parents - A. Vijaya
6. Distinguished people in the area - C.I.
7. Local Govt. employees from different organisations.

- 1. Srinivas Rao.
- 2.
- 8. Any others who can guide students.
- 1.
- 2.

S. Japuli Id

V.K.J. Prabhakar
PRINCIPAL
R.K.D.S. Govt. Degree College
BHIMAVARAM-534 202

16.11.22

All the staff members are unanimously it is decided that due to welfare of college it is hereby decided that due to irregularity on duties and misbehaviour over the calluses and staff and causing disturbance and non obedience of college rules, action was taken against. Sri J. Naga Mani, Guest lecturer in public Administration.

Hence it is hereby decided to create the other person vacancy of said post.

V.K. Prabhakar
PRINCIPAL
R.R.D.S. Govt. Degree College
BHIMAVARAM-534 202

S. Jithu

G. Sri Ranga Mani

x

P. A. D. Jayap

x

G. V. Mahesh

x

N. M. M. Sauri

H. Parvathi

S. Ram

V. Narajun Rao

J. V. V. V.

H. Parvathi

Bh. H. H. H.

U. V. V. V.

U. V. V. V.

Staff Council Meeting

19.11.2022

Staff meeting was held under the chairmanship of the principal Dr V.K. Prabhakar in the principal chamber and the following resolutions have been made in the meeting.

1) A Committee constituted for the appointment process of Guest faculty in public Administration by the following members. And also appointment of Guest faculty in Computer Applications.

- 1) Dr. V.K. Prabhakar, principal chairman
- 2) Dr. P. Anand Swamy, Lec. in Economics
- 3) S. Lakshmi Kantam, Lec. in Commerce
- 4) Dr. K. Raghuram, principal, DNR Law College - Subject expert.

- 2) It is resolved to appoint N. M. M. Sauri as G.F. in Computer Applications.
- 3) Based on the recommendations and evaluation report made by the committee, it is resolved to appoint Sri. P. Amulya Rao as a Guest Faculty in public Administration and informed him to attend the college from 21.11.2022.

V.K. Prabhakar
PRINCIPAL
R.R.D.S. Govt. Degree College
BHIMAVARAM-534 202

S. Jithu

P. A. D. Jayap

G. V. Mahesh

N. M. M. Sauri

G. V. Mahesh

N. M. M. Sauri

U. V. V. V.

U. V. V. V.

P. Anubhava

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Staffing Council Meeting 20-12-2022

Staff meeting was held under the chairmanship of the Principal Dr. V. K. G. Prasad in the Principal Chamber and the following resolutions have been made in the meeting.

1. Golden Jubili Festival is going to be celebrate if the Fund raising through Alumni, Philanthropists invites
2. FRS & online fee ^{F MAP} Mapping collections to motivating monitors to collect the fee.
3. Seeking Admission process for the Academic year 2023-24, considering areas in the government Junior colleges and Private Junior colleges in the Bhimavaram Town.
4. Freshers day party celebrations in our college premises with peaceful manner.
5. LMS ApShe app Mapping system start.
6. Third intercampus for six months in a year mapping.
7. Fund raising for science Faculty members.

V. K. G. Prasad
20.12.22
PRINCIPAL
R.R.D.S. Govt. Degree College
BHIMAVARAM-534 202

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21.1.2023.

Staff Council Meeting

Staff meeting was held under the chairmanship of the principal Dr. VKJ Prasanna in the principal chamber and the following resolutions have been made in the meeting.

- 1) It is resolved to update all the departmental Academic records in NAAC format.
- 2) It is resolved to ensure 100% attendance of students & motivate the students in this regard.
- 3) It is resolved to apply for leave without prior permission.
- 4) It is resolved to reschedule the classes when any faculty went on leave.
- 5) It is resolved to instruct guest faculty for not availing MBK (max 1 leave per month) in keeping view of NAAC work.
- 6) It is resolved to apply for Examination Centre and nominated Dr. P. Arundhany, Lec. in Economics as convenor of examinations Committee.
- 7) It is resolved to send proposal to re-start of JKC unit to CCE and S. Lakshmi Kantam, Lec. in Commerce will nominated as JKC co-ordinator.
- 8) Dr. K. Srinivasarao, Lec. in Telugu will be nominated as NSS officer as NSS unit will going to sanction by university.

after one week.

- 9) It is resolved to identify suitable form to map students for VI semester in I-MAP.
- 10) It is resolved to ensure 100% FRS for staff and students.
- 11) It is resolved to schedule II mid examinations in the first week february for I, II, V Semester in CIA pattern given by CCE.
- 12) It is resolved to start preparation of SSR and submit HQA as early as possible.
- 13) It is resolved to start Coaching Centre as a initiative of IATC for Group I, Group II and ST, constable examinations. and the lecturers ^{will be} assigned some topics.
- 14) It is resolved to start Admission Campaign and plan accordingly to improve student intake in A.Y 2023-24
- 15) It is resolved to conduct survey on feedback from stakeholders and also requested the faculty to contribute their voluntary services for the welfare and development of the Organisation.

V.K.J. Prasanna
PRINCIPAL
R.R.D.S. Govt. Degree College
BHIMAVARAM-534 202

1. S. J. J. J.
2. G. M.
3. G. V. Mahes
4. C. C.
5. S. S.
6. P. S. S.

7. S. S. S.
8. N. N. N.
9. A. A. A.
10. H. H. H.
11. S. S. S.
12. S. S. S.

07.2.2023

STAFF MEETING

Staff meeting was held under the chairmanship of the principal Dr. V. K. T. Phadnis in the principal chamber and the following resolutions have been made in the meeting.

- 1) It is resolved to speed up Admission campaign for the academic year 2023-24.
- 2) One college staff started the admission campaign from the month of December 2022 and went to the junior colleges around Bhimavaram and talked to the staff and students.
 - a) 22-12-22 Government Junior college Bhimavaram
Persons: Dr. P. Rajasekhar & P. Amulya Rao
 - b) 25-12-22 - Gagani Sci Junior College Kulla - Dr. K. Shivakata Rao & P. Amulya Rao
 - c) 29-12-22 - Blowning Junior College Bhimavaram - P. Amulya Rao
 - d) 29-12-22 - Prasanthi Junior college Bhimavaram - P. Amulya Rao, S. Satyanarayana
 - e) 29-12-22 - Government Junior college Yendagandi - S. Satyanarayana, M. Siva Naga Raju
 - f) C.S.N Junior college, Bhimavaram - P. Amulya Rao, M. Siva Naga Raju
 - g) 30-12-22 - Divya Junior college - Umri - P. Amulya Rao, S. Satyanarayana

h) 31-12-22 - Junior college, Palakoduru
P. Amulya Rao, S. Satyanarayana

3) As per the instructions of the Commissioner of collegiate education, Mangalagiri A.P. Cir No. 1/CCE - Acad Cell / Open / AC - 06/2023 dated 8-2-2023 we are conducting open day programme in our college for various activities.

- a) 9-2-23 Admission campaign - Blowning Junior College Bhimavaram - P. Amulya Rao
- b) 10-2-23 Gagani Sci college - Kulla
S. Satyanarayana, V. Vijay Kumar
- c) 13-2-23 - C.S.N. Junior college BVRM
M. Siva Naga Raju
- d) 13-2-23 - Innamda Junior College Elurupadu - S. Satyanarayana
- e) 14-2-2023 GJC, Kullidindi
S. Satyanarayana
- f) 15-2-23 GJC BVRM - P. Rajasekhar,
P. Amulya Rao
- g) 15-2-23 C.S.N College BVRM
M. Siva Naga Raju
- h) All our college staff and students are invited to Junior college student to come to our college.
- i) Blowning Junior college students came to our college on 16-2-23 and our college students gave them a grand welcome by the students of our college.

- 4) Resolved to maintain all records and files related to NAAC in every Department
- 5) Resolved to prepare the P Year, 2nd semester for both coming sem I and sem II exam
- 6) It is resolved to conduct openday after 16.02.2023 as a part of orientation programme to Junior college students surrounding the Bhimavaram.

V. K. Babu
2.2.23.
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BHIMAVARAM-534 202

S. Jyoti
P. Anand
N. Madhuri
S. Sankar
M. Sankar
S. Sankar
S. Sankar
S. Sankar

Staff order

The following duties are allocated to the staff accordingly since the performance will be sent to the CCE by 5th of every month. Every one is requested to give their best efforts towards the same.

- 1) Admissions 2023-24: 1) Dr. P. Raja Sekhar lect in Eng
2) Dr. K. Srinivasa Rao " Tel
3) Smt. G. Uma Maheswari " Gen
4) All Guest lecturers and office staff
- 2) C.I.A. :- Faculty and Dept. wise
- 3) C.S.P :- Mentors wise and Dept. & Sem wise
- 4) Internships coordinator :- Smt. G. Uma Maheswari lect in Gen
Dr. K. Srinivasa Rao lect in Tel
Dr. V. Vijaya Kumar lect in Gen
Sri S. Sathyanarayana lect in Tel
- 5) Red Ribbon club :- Dr. P. Raja Sekhar
FCO club and Placement officer
- 6) N.S.S & TLP :- Dr. K. Srinivasa Rao lect in Tel
Discipline & Attitude Dr. V. Vijaya Kumar lect in Gen
Sri M. Siva Naga Raju lect in Phy Ed
Sri P. Anurag Rao lect in Public Adm
- 7) Consumer Club & Alumni :- Smt. S. Lakshmi Kantam lect in Gen
NACC SSB
- 8) L.M.S & Placement off :- Dr. K. Srinivasa Rao lect in Tel
Dr. V. Vijaya Kumar lect in Gen
- 9) W.E.C & Welfare FRS :- Smt. G. Uma Maheswari & All women employees
Sri M. Siva Naga Raju lect in Phy Ed
Sri P. Anurag Rao lect in P. Adm
Sri S. Sathyanarayana lect in Eng
Sri P. Raja Sekhar lect in Eng

Website :- Dr P. Aravinda Swamy lect in Econ Syst
 Smt. S. Lakshmi Kantam lect in Compt
 Smt. N. Malleswari lect in Compt Science - N.
 Dr. V. Vijaya Kumar lect in Compt

Naac :- Dr P. Aravinda Swamy lect in Econ Syst
 Smt. S. Lakshmi Kantam lect in Compt
Criteria I :- Dr P. Aravinda Swamy lect in Econ Syst
 II - Smt. S. Lakshmi Kantam lect in Compt
 III - Dr. K. Srinivas Rao lect in Tel
 IV - Dr. P. Raja Sekhar lect in Engg
 V - G. Uma Maheswari lect in Compt
 VI - V. K. J. Prabhu Principal
 VII - Dr. V. Vijaya Kumar lect in Compt

F-map :- Smt. M. M. N. L. N. Parvathi Sr Asst
 Smt. N. Suresh kumar Dr Asst
 Sr E. Sathyanarayana Sr Asst

Library :- Smt. K. Ranga Mani lect in Lib Science

Training programme :- Dr P. Anuradha Rao lect in Pub Admin

Donations & other Activities :- Dr P. Anuradha Rao lect in Pub Admin

Research :- Dr. V. Vijaya Kumar lect in Compt
 Dr. H. K. R. Sr. Asst

V. K. J. Prabhu
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The staff meeting is conducted in the chairpersonship of Principal Dr. V. K. J. Prabhu on 01.5.23 at 3.30 PM. The agenda for today's meeting are -

- 1) Guidelines and procedure for Naac SSR and Department Records preparation
- 2) Reviewing the performance of the Physics Dept level Seminars and Certificate distribution followed by the lunch.
- 3) Guidelines to mobilize monitor and guide students and upload in I-Map accordingly 6 months internship VI Semester for B. Com and B. A. Students.
- 4) Discussion on the Circular declared by A.K.N.U regarding Summer Vacation from 01.5.23 to 31.5.2023 and mode of teaching either blended/online as necessary
- 5) Target is provided to all teaching and Non teaching staff to admit at least 10 students V.K. J. Prabhu each while interacting with the in offline mode and followed by registrations.

Dr
 S
 N. Mallari
 G. V. Mohan
 M. Suresh
 M. Suresh
 M. Suresh
 M. Suresh
 M. Suresh
 B. Sankar

Staff Meeting

04.5.23

The staff meeting was conducted in the chairpersonship of principal Dr V.K.J. Prabhu on 4.5.23 at 11 AM covered the following subjects.

1. Topics from the CCE meeting held at Tadepalli Gudam on 2.5.23
2. Guidelines for Naac SSR preparation and to include current academic year 2022-23
3. Day to Day monitoring the semester 6 internship students and evaluation and performance in the app provided
4. Updated TLP details and maintain with no deviated and unauthorised classes in each faculty record if not followed accordingly reviews and actions will be taken directly by commissions, sir to the individual.
5. Maintaining clean and green campus along with students attendance and fee payments responsibility to each and every faculty responsibility.
6. Making over LMS teaching lecturers new and effective videos
7. Strengthening the admissions for 2023-24 academic year.
8. To follow team work and preserve good working atmosphere and obtain good Naac grades.
9. It is decided to conduct the community service project as per the schedule given by the CCE for ^{all} II semester students 2023 Academic Year.

V.K. Prabhu
 PRINCIPAL 4.5.23
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On
 P.A. S. Jayaram
 S. Jayaram
 N. M. M. Pillai
 S. Jayaram

Staff Meeting

22.5.23

The staff meeting was conducted in the chairpersonship of Principal Dr V.K.J. Prabhu on 22.5.23 at 12 PM covered the following Agenda.

1. CCE Job portal registration process should be done before in this week end for all III year students.
2. Complete I & II year students LMS verification process in this week as per guidelines of AKNU internship portal.
3. Discussion of ^{three major} single major subjects in MPCs, BA & BLC UG programme going to start in 2023-24 Academic Year.
4. Physically & personal monitoring of Admissions Campaign to both students and parents and create positive opinion about the college.
5. All the co-curricular activities should be followed only after class hours but the lecture should not be interrupted irrespective of number of students present in the class even 1 student.
6. Only academics and important informations should be discussed in the classroom. other issues should not be entertained in the classroom.
7. Parents feedback and opinioned that the teaching methods are very poor & dissatisfaction towards lecturers in classrooms and modify this regard.

V.K. Prabhu
 22.5.23
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P. S. Jayaram
 S. Jayaram
 G. V. Mahesh
 N. M. M. Pillai
 P.A. S. Jayaram
 S. Jayaram

STAFF COUNCIL MEETING

25-05-23

Resolutions

The staff meeting was conducted on 25-5-23^{at 11 AM} under the chairmanship of the Principal Dr V.K.T. Prasanna to discuss the following agenda and resolved the following:

- Agenda :-
- ① selection of single major subject programme and mind subjects.
 - ② Requisition to Hon'ble CCE to permit to continue B.Sc (MPCs) by selecting B.Sc computer science as major subject.
 - ③ Conversion of 1 sanctioned commerce post to computer science (Faculty) post.
 - ④ selection of SEC and multi disciplinary courses.

Resolutions : ① It is resolved to select B.A Economics as major subject and History subject as mind subject for Arts stream.

- ② It is resolved to request CCE for granting permission to continue B.Sc (MPCs) programme as B.Sc Computer Science as major subject and physics as mind subject and to prepare detailed action plan in this regard.
- ③ It is also resolved to request CCE to convert 1 sanctioned post

out of 3 sanctioned posts of Commerce stream into computer science post as there is sufficient demand for computer science under B.Sc stream and there is very less demand for B.Com General.

④ It is resolved to select skill (Development) Enhancement courses and multidisciplinary subject based on the availability of faculty for handling those subjects.

V.K.T. Prasanna
25.5.23

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1. S. J. Subudhi
2. P. A. S. Sanyal
3. S. J. Sanyal
4. P. K. Sanyal
5. M. Sanyal
6. S. Sanyal
7. N. Sanyal
8. H. Sanyal
9. S. Sanyal
10. P. Sanyal
11. S. Sanyal
12. G. Sanyal

19.6.23

The staff meeting was held under the chairpersonship of Principal Dr V.K.T. Prabhu on 19.6.23 at 4pm to discuss the following agenda and resolved the following academics

1. To complete CSP work for all 1st year students
2. monitoring students discipline and regular presence of students along with college fees and semester examination fees before due date
3. To complete the L.M.S Verification for all II year students as per the AKNU.

4. Mapping of all II year students to industry attachment.
5. Strengthening the Admissions for the Academic year 2023-24 as per modified intake numbers: B.Com → 60

Comp BISC (Computer Science) → 40, B.A → 60

6. Assigning the duties of Visiting Guest lecturer in Commerce to regular faculty in commerce: Corporate Accounting Smt. S. Lalithakantam, Income tax and Auditing for II year and I year Business Economics Smt. G. Uma Maheswari Business Law Smt. G. Sri Ranga Rami. Guest lect in lab science

7. Mapping and registration of all final students on CCE platform.

8. As per New Education Policy conversion of 3 major to single major: BA: Economics major, Minor: History
B.Com: Computer Application major, Minor: Economics
B.Sc: Computer science major, Physics Minor

9. multidisciplinary and skill enhancement courses are to be taught by English, Telugu, Public Adm dept and History depts.

V.K.T. Prabhu
PRINCIPAL

R.R.D.S. Govt. Degree Coll
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P.A. Jayy
S. Jayshila
N. Mellu

P. P. V.
G.V. Maheswari
G. Sri Ranga Rami

7.7.23

Staff order

As per instructions of the CCE review meeting that is held yesterday All the staff members are here by requested to attend college in line for this month starting from tomorrow we need to work extra hours until the work is done for NMAC SSR preparation. Maintain the college timings at 8:30 AM to 7 PM. There is no sanction of any kind of leaves and public holidays for this period.

V.K.T. Prabhu
7.7.23
PRINCIPAL

R.R.D.S. Govt. Degree College
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S. Jayshila
P. P. V.
N. Mellu
G. Sri Ranga Rami
G.V. Maheswari
P.A. Jayy