

# Program Book



## SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH  
STATE COUNCIL OF HIGHER EDUCATION**

(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

PROGRAM BOOK FOR  
**SEMESTER INTERNSHIP**



R.R.D.S GOVERNMENT DEGREE COLLEGE  
BHIMAVARAM, W.G.D.T, ANDHRA PRADESH

Name of the Student: **TALAYALA ANUDEHA**

Name of the College: **R.R.D.S GOVT. DEGREE COLLEGE BURM**

Registration Number: **203/28200021**

Period of Internship: From: **14/04/23** To: **15/07/23**

Name & Address of the Intern Organization: **TEAM LEASE SWIGGY**  
**INSTAMART HYD 500032**

**ADIKAVI NANNALA University**  
YEAR **2023**

③

## An Internship Report on

\_\_\_\_\_ GRN \_\_\_\_\_ Executive \_\_\_\_\_

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of

\_\_\_\_\_ final year B.Com (C.A) \_\_\_\_\_

Under the Faculty Guideship of

\_\_\_\_\_ S. Lakshmi Kantham \_\_\_\_\_

(Name of the Faculty Guide)

Department of Commerce

\_\_\_\_\_ R.R.D.S Govt Degree College BVRM \_\_\_\_\_

(Name of the College)

Submitted by:

\_\_\_\_\_ Talakalyala Anitha \_\_\_\_\_

(Name of the Student)

Reg.No: \_\_\_\_\_ 203128200021 \_\_\_\_\_

Department of \_\_\_\_\_ Commerce \_\_\_\_\_

RRDS Govt. Degree Colleg BVRM, \_\_\_\_\_

(Name of the College)

## Student's Declaration

I Talakayala Anitha a student of B.com (C.A) program, Reg. no 20318200021 of RRDS Government degree college, Bhimavaram do hereby declare that I have completed the mandatory internship in Team lease from 14/04/2023 to 15/07/2023 in \_\_\_\_\_ at Swiggy Instamart under the faculty guideship of S. Lakshmi Department of Commerce RRDS Government Degree College, Bhimavaram

T. Anitha.  
(signature of student)

## Official Certification

This is to certify that Talakayala Anitha (Name of the student) Reg. No. 203/2820001 has completed his/her Internship in Team lease Pvt Ltd (Name of the Intern Organization) on -GRN - Executive - (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of III B.com (C.A) in the Department of R.R.D.S Govt Degree Colg (Name of the College).

This is accepted for evaluation.

  
(Signatory with Date and Seal)

### Endorsements

Faculty Guide S. Jyothi

Head of the Department S. Jyothi

Principal [Signature]  
PRINCIPAL  
R.R.D.S. Govt. Degree College  
BHIMAVARAM-534 202.



## Certificate from Intern Organization

This is to certify that TALAKAYALA ANITHA (Name of the intern)  
Reg. No. 20328200021 of R.R.D.S Govt Degree College (Name of the  
College) underwent internship in Ramlease Pvt Ltd (Name of the  
Intern Organization) from 19/4/2023 to 15/07/2023

The overall performance of the intern during his/her internship is found to be  
Satisfactory (Satisfactory/Not Satisfactory).

Samudra  
Authorized Signatory with Date and Seal  
15/07/23

# CERTIFICATE OF INTERNSHIP

THIS CERTIFICATE IS PROUDLY PRESENTED TO

**TALAKAYALA ANITHA**

a student of RRDS Government Degree College, Bhimavaram pursuing B. Com. (CA) has successfully completed Long Term Internship as GRN Executive (from 14.04.2023 to 15.07.2023) at Team Lease Private Limited through Internme.

INTERNSHIP POWERED BY



01-08-2023

DATE



SIGNATURE

## ACKNOWLEDGEMENTS

I take immense pleasure to express my thanks to each and every faculty member for giving their valuable suggestions in completing this long term internship within the limited timeframe. I thank all my college mates and friends for giving their moral support. I would like to express my humble gratitude to my beloved parents for their blessings throughout my academic career. I would like to express my sincere thanks to Dr.V.K.J. PRASUNA, M.COM, PH.D., PRINCIPAL FOR her constructive cooperation, motivation and valuable guidance throughout the course and also during the long – term semester internship in TEAMLEASE I am really thankful to proprietor and supervisor samule of TEAMLEASE for giving me opportunity to do long term semester internship and guiding us about function of their industry I would like to convey my heartfelt thanks and gratitude to S. Lakshmi Kantham lecturer in the department of Commerice R.R.D.S GOVERNMENT DEGREE COLLEGE BHIMAVARAM for his support and encouragement at each stage of this endeavor I accord with pleasure, our deep sense of gratitude to our beloved internship mentor S. Lakshmi Kantham for his valuable guidance and help in completing this project.

NAME: Talakalyala Anitha  
Hall Ticket Number: 203128200021



## Contents

### Basic of Swiggy Instamart :-

#### \* Information to Swiggy Instamart

On average an Instamart order gets delivered within less than 20 minutes on a busy day and within 10 on a normal one while delivered did parents get a lot of attention for quick deliveries did you know an average order takes less than 4 minutes to be picked off the shelf packed and kept ready for delivery! all thanks to the pickers who work efficiently at the instamart seller gunn pod and what's more this is one side that is increasingly being picked by women.

for the too play women in this side at the pod. work begin around 7:30 Am and end by 4:30 Pm women

according to the area managers have been known to pick up and close more orders on average compared to other male country parts.

Take shilpa balam a picker at the yard pod who recently clocked 120 and more orders in the day. a personal best beating several of her colleagues. Ask her about work and whether she enjoys it. there's a different energy at the pod and for me every order is after checking in to work. pack person uses their scanner to receive orders. products at the pods are stacked in racks and the app guides the staff to job so they are well served with where each item is stored.

## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

- During my Internship at Teamlease a Swiggy Instamart online business. I gained valuable practical experience in the field of Swiggy in instamart. Teamlease specializes in providing swiggy instamart online services such as developing.
- \* Acquiring knowledge of Swiggy Instamart online business
  - \* Developing skills in online business and picking.
  - \* Creating engaging social media content of the online business.

Explaining how women have been doing a better job in this role. Arit says "over the years we've seen that women tend to take this role more seriously. they are more efficient in doing orders quickly they leave and just the drive of work harder strong in women."

This internship provided me with practical skills and knowledge that will be beneficial in my future career in online business.

In conclusion my internship at Team Leage allowed me to apply knowledge in a professional setting.

## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Teamlease Services is one of India's leading people supply chain companies offering a range of solutions to 3500+ employees for their hiring productivity and scale challenges. A Fortune India 500 Company listed on the NSE & BSE Team lease has worked 20 lakhs+ people over the last 20 years one of India's fastest growing employers. Teamlease also operates India's first NAAC Accredited skill university and India's fastest growing APP Degree Apprenticeship program. The company offers solutions is large, medium and small clients a cross

As India's largest staffing solutions provider Teamlease continues to formalize the employment needs of all clients and cater to the recruitment demands with tech enabled on boarding services.

Teamlease Services is one of India's leading human resource companies offering a range of solutions to 2500+ employees for their living productivity and scale challenges. Teamlease has hired 17 lakh people over the last 17 years and 2 lakh open jobs every day one of India's fastest growing employers.

Teamlease also operates India's first vocational university and India's fastest growing PPP national Apprenticeship program.

### CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

During my Internship at Teamleaf a Swiggy Instamart online business I was assigned a range of activities and responsibilities that provided me with valuable hand on experience in the field the working conditions with a ~~say~~ with a supportive team and a collaborative work environment.

My weekly schedule consisted of working every days from 7 am to 4 pm. Company provided me with a dedicated work space Internet access and relevant the online services to as used the Swiggy Instamart such online business.

Picker Packers typically work in warehouses filling orders and assisting with the inventory. They work closely with vendors and warehouse staff to pick up and process orders as they come in pull and pack products based on daily orders meet specific of customer orders in a timely manner.



ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Introduction to swiggy Instamart online Business	Explain the packing work in swiggy instamart	ly.
Day - 2	Picker and packer	prepare finished products for packing shipment	ly.
Day - 3	Start the picking work	Career in packing can be a rewarding	ly.
Day - 4	Swiggy Instamart online Business	Start the order work	ly.
Day - 5	Auditing	abilities that allow auditing professional to examine and verify	ly.
Day - 6	financial statement Audit	Learn Audit System	ly.

## WEEKLY REPORT

WEEK - 1 (From DL 14/4/23. to DL 19/4/23.)

Objective of the Activity Done:

Detailed Report:

What is the work of Packing  
workers are workers who  
prepare finished products for pack-  
ing and shipment.

They do so by checking  
that the items they need to pack  
are present before wrapping them  
securely according to company sta-  
-dards or requirements then  
loading up the goods on pallets  
ready for shipping.

Weighting packages and labeling  
them appropriately. Inspecting pack-  
-age to ensure they are not  
damaged. Inspecting shipping containe-  
-rs to ensure they meet shipping  
regulations.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Salary Assistant Manager salary - PA 95	How does the salary of a Assistant compare	<i>lsj</i>
Day - 2	Balance sheet Audit	Done to list down all the organization.	<i>lsj</i>
Day - 3	Audit formula	Audit visit (AR) Internet Visit (IR) control visit	<i>lsj</i>
Day - 4	formula for visit	visit = like, hood x impact	<i>lsj</i>
Day - 5	Back audit	the investigation of the affairs of the organization.	<i>lsj</i>
Day - 6	Start the picking work	communication development	<i>lsj</i>

## WEEKLY REPORT

WEEK - 2 (From Dt. 24/4/23 to Dt. 25/4/23)

Objective of the Activity Done:

Detailed Report:

How to sell my vegetables on Swiggy.

- \* FSSAI License copy
- \* Aadhaar copy
- \* Your Restaurant menu
- \* Bank Details
- \* Swiggy instamart's head Karthick Gurumurthy is stepping down from sabbatical and come back afresh. Instamart will now be headed by Swiggy's Co-founder phani Kiran Addepalli.

The average swiggy instamart monthly salary range is from approx - 13,000 per month for apply the valid coupon code on the payment page.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Auditing tool in swiggy instamart	Instamart will now be headed by Swiggy.	laji
Day - 2	three types of audits	External audit Internal audit and Internally	laji
Day - 3	Instamart profitable	we've also need strong progress on the profitability.	laji
Day - 4	IS GST mandatory for swiggy.	unlimited free delivery on swiggy.	laji
Day - 5	Benefit of swiggy Instamart.	food aggregators like swiggy and zomato.	laji
Day - 6	Can I earn money from swiggy.	financial skills.	laji

## WEEKLY REPORT

WEEK - 3 (From Dt. 26/4/23 to Dt. 1/5/23)







Objective of the Activity Done:

Detailed Report:

Bundt Technologies private limited doing business as swiggy operates as an online food ordering application. The company operates a fleet of delivery it to the consumer personnel who from Instamart bring delivery it to the consumer.

Instamart bring to deliver groceries in 15-30 minutes through a network of seller owned and present the 300 add stores at stores (as of june) do not have an exclusive contract to work with swiggy.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	three types of Auditing	External auditing Internal Auditing and Internally	
Day - 2	Auditing tools in Swiggy Instamart	Instamart will now be headed by Swiggy.	
Day - 3	Is GST mandatory for swiggy.	Unlimited free delivery on swiggy	
Day - 4	Instamart profitable	we've also made strong progress on the profitability.	
Day - 5	Benefits of Swiggy Instamart	food aggregators like swiggy and zomato	
Day - 6	Can I earn money from swiggy	financial skills.	

## WEEKLY REPORT

WEEK - 4 (From Dt... 2/5/23 to Dt... 7/5/23)

Objective of the Activity Done:

Detailed Report:

Picker packer typically work in warehouse filling order and assisting with the inventory they work closely with vendors and warehouse staff to pick up and process order as they come in pull and pack products specific of customer order in timely manner.

Briefing as usual today I have a thorough knowledge of the ala carte menu have a thorough knowledge of all equipments crockery glassware and cutlery used in the restaurant today I work in morning shift every day.



ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Objectives of Swiggy	Swiggy's objective is to integrate with restaurant partners	l.j.
Day - 2	Marketing strategy	Swiggy digital marketing about can't be explained	l.j.
Day - 3	Unique about Swiggy	it has its own fleet of delivery boys who were equipped.	l.j.
Day - 4	Ecommerce platform	Swiggy is currently offering electronics and gadgets.	l.j.
Day - 5	New policy of Swiggy for employees	allows its employees to take up givers projects	l.j.
Day - 6	Benefit in Swiggy	free delivery to all restaurants with in 10km.	l.j.

## WEEKLY REPORT

WEEK - 5 (From Dt. 9/5/23 to Dt. 14/5/23)

Objective of the Activity Done:

Detailed Report:

5<sup>th</sup> week I work in B shift manager, focusing about the Campaign feature a mix of 30-second TV spots created to reforme or ordinary every-day banter in a tamil, Kannada, Teluge and malayalam house hold pairing real relatable and very localized digges with swiggy's characteristic subtle human the ady show case low instamant is a great destination for weekly and monthly purchases delivered at supprisingly affordable prices

The film portrays a practice unique to the Southern states states one of Gerty.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Business policy of Swiggy	Ordering policy that has no restrictions on the types of food	h.j.
Day - 2	Benefits of Swiggy instamart	unlimited free delivery on Swiggy.	h.j.
Day - 3	Grocery on Swiggy instamart	Period leave policy for female delivery.	h.j.
Day - 4	Swiggy dark story	distribution enter on the skill develop.	h.j.
Day - 5	Can a girl do Swiggy delivery	Swiggy's first female DEW 2016.	h.j.
Day - 6	Can females join Swiggy.	Swiggy has announced a twoo days.	h.j.

## WEEKLY REPORT

WEEK - 6 (From Dt. 16/4/23 to Dt. 21/5/23)

Objective of the Activity Done:

Detailed Report:

Swiggy Instamart aims to deliver groceries in 15-30 minutes through a network of seller owners and operated dark store. At present to 300 add dark stores (as of year) do not have an exclusive contract to work with Swiggy one membership will get unlimited free Delivery on Swiggy.

Instamart orders have above the people ordering online. Groceries consistently from Swiggy will benefit greatly. In addition you can check out these Swiggy Instamart coupons to save on your online grocery orders.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Can sell condoms in India	all stores selling condoms in India will need to get ali	ali
Day - 2	which cigarette is best in India	the delivery will be done within one	ali
Day - 3	Max quantity we can order for Grocery shopping	Max qty of single items you can order for home delivery -	ali
Day - 4	CEO of Swiggy	Swiggy is an India online food ordering and delivery	ali
Day - 5	Which country is owner of Swiggy	Swiggy co-founder phani kishan to take Internet	ali
Day - 6	original name of Swiggy .	Bundi Technologies private limited	ali

## WEEKLY REPORT

WEEK - 7 (From Dt. 23/5/22 to Dt. 28/3/23)

Objective of the Activity Done:

Detailed Report:

Swiggy has started instamart for delivering Grocery items. In which you can sell your vegetables once you start registration it will take around 7-10 business working days to get your shop online on Swiggy. They will charge a one time on boarding fee which will be deducted from on boarding fee.

You can sell Groceries on Dunzo provide them with the details and let them have a look if your store selling vegetables would be good fit for the Swiggy App. They will contact you within 5 business days.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Sells most on Swiggy	The top most ordered on Swiggy where	h.j.
Day - 2	Swiggy not profitable	Swiggy turned profitable at the end of march	h.j.
Day - 3	Swiggy instamart available every-where	However if you live in cities other than	h.j.
Day - 4	Average delivered time of instamart	less than 20 minutes on a busy day with and	h.j.
Day - 5	Benefits of Swiggy Instamart	Unlimited free delivery on Swiggy.	h.j.
Day - 6	Auditing	abilities that allow auditing professionals.	h.j.

## WEEKLY REPORT

WEEK - 8 (From Dt. 20/5/23 to Dt. Dt. 4/6/23)

Objective of the Activity Done:







Detailed Report:

Swiggy has over 20 million monthly users and does 1.5 million orders a day as of June 2021. Its orders have grown 2.5 times, while revenue has grown 2.8 times from June 2020 to June 2021.

- \* Based on the insight that house hold orders a limited subset of products every day. Swiggy instamart promises to deliver your order with
- \* The company also has a slew of specialized services under its store food, pet care etc.



ACTIVITY LOG FOR THE NINETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	High Quality	The service quality of Swiggy be measured	
Day - 2	Social media Campaign	10 days of Deciding second to much for any Digital	
Day - 3	Content strategy	Vlogs videos of testicles on food related or must visit blogs.	
Day - 4	Benefit of Insta- mart	On Swiggy Insta- mart can save more with products.	
Day - 5	Store manager in Swiggy instamart	Responsible for the store through efficient store operations.	
Day - 6	Store manager	customer service delivers service motivation and retention.	

## WEEKLY REPORT

WEEK - 9 (From Dt. 6/6/23 to Dt. 11/6/23)

Objective of the Activity Done:

Detailed Report:

Swiggy handpicked an invite only offering from Swiggy halpa unique and interesting groceries ranging from global favorites to regional delights and local legends that are not easily accessible handpicked is currently under pilot with select users it said in a statement.

The team working on handpicked is different from its Instamart team and both businesses operate as separate entities the SecOps added.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Manage is Swiggy	manage the sales administration function.	h.s.
Day - 2	highest paying job in Swiggy	the highest paying job at Swiggy is a associated president.	h.s.
Day - 3	Does Swiggy pay Daily	It provides minimum wage for full-time & part-time.	h.s.
Day - 4	Swiggy profitable	Swiggy food delivery business turn profitable	h.s.
Day - 5	Benefit in Swiggy	The food delivery has announced free delivery to all within.	h.s.
Day - 6	Swiggy so successful.	Efficient service and a skilled team of swiggy.	h.s.

## WEEKLY REPORT

WEEK - 10 (From Dt. 13/6/23 to Dt. 19/6/23)

Objective of the Activity Done:

Detailed Report:

Picker packer typically work in warehouse filling orders and assisting with the inventory. They work closely with vendors and warehouse staff to pick up and process orders meet they come in pulls and packs product based on daily orders. meets specifics of customer orders in online search candidate would be responsible for ensuring that items move safely to their destinations. Ensuring that items make it safely to their destinations ensuring that packaging standards.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1	Auditing Program	Skills Development	
Day -2	Picking work	Communication skills	
Day -3	Put a way	System work check the item Quality	
Day -4	Pick + Packing	Scan the item all item photo and packing.	
Day -5	Received the Item	System work skills + Development	
Day -6	ICQC Item Quality	Identified the quality item check the guarantee.	

## WEEKLY REPORT

WEEK - 11 (From Dt 20/6/23 to Dt 25/6/23)

Objective of the Activity Done:

Detailed Report:

The three co-founders of Swiggy just had the concept of delivering food to the doorstep of the customer from the local restaurant. But soon their proof of concept turned out to be a massive success due to efficient service and a skilled team at Swiggy. who had what it takes to be one of the best in the food industry customers often back out from ordering their food after looking at the additional taxation and delivery charges this practice becomes a disadvantage for this food delivery Swiggy instant app.

ACTIVITY LOG FOR THE TWELVETH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Pack a way	System work check the item quality.	
Day - 2	Pick of packing.	Scan the item all items photo and packing	
Day - 3	Received the items	System-work of communication skills.	
Day - 4	Auditing program	All items check the quality and data of packing	
Day - 5	Picking work	Communication skills development.	
Day - 6	Packing work program.	Identified the quality items.	

## WEEKLY REPORT

WEEK - 12 (From Dt 27/6/23 to Dt 2/7/23)

Objective of the Activity Done:

Detailed Report:

Instamart army to delivery groceries in 15-30 minutes through a network of seller-owned and operated dark stores.

How to sell my vegetables on Swiggy

- \* FSSAI license copy (this is mandatory)

- \* Aadhar copy (for KYC)







- \* Your Restaurant menu (Here you will need list of vegetables instead.)

- \* GSTIN (this is optional)

performing the hyper local grocery service has grown by 16 times in order volume in the last year.



ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	facing the racks	every item data of packing facing in the racks.	
Day - 2	Delivery Service	Scan the QR code and enter the id number Delivery service.	
Day - 3	Receive the product	check the all items counter the every product	
Day - 4	first in first out	every day fresh products delivery services	
Day - 5	Grocery date of Packing	Any item Check the date.	
Day - 6	Picking work	communication skills development.	

## WEEKLY REPORT

WEEK - 13 (From Dt. 4/7/23 to Dt. 8/7/23)

Objective of the Activity Done:







Detailed Report:

Swiggy one membership covers online food delivery and online goods delivery on Swiggy Instamart. Members can save more with exclusive offers on 1000+ popular products in categories ranging -

Having said that, let us learn more about the fantastic instant grocery delivery apps if the pub didn't make it obvious, the most popular grocery store item is bananas, apparently Americans can't get selling grocery store food.

The average American consumes around 90 of the potassium-filled fruit every year.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	General Grocery	The general grocery store must total at least feet.	
Day - 2	General Partnership	Many on organization formed under chapter 45-13 through	
Day - 3	Specially Fertilizer	Many a fertilizer distributed only for nonfarm use.	
Day - 4	Automotive hand Paste wax	Many an automotive wax or polish which.	
Day - 5	Fruits and vegetables	Every day check the products value	
Day - 6	Generic products	Generic items such as rice sugar or flour.	

## WEEKLY REPORT

WEEK - 14 (From Dt. 11/7/23 to Dt. 16/7/23)







Objective of the Activity Done:

Detailed Report:

5 things you should - Always  
Buy at the Grocery store watching  
what to buy at the grocery store  
our guide includes vegetables seafood  
and pantry staples American leave  
Online shopping because of its many  
advantages shopping online is convenient  
because we can do it any item from  
any place and have purchases delivered  
without getting up and going anywhere

Also it is easier to find  
discounts online because coupon and  
cash back are easier to use and  
comparing prices is very easy.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day - 1	Sells most on Swiggy	the top most ordered on Swiggy where	
Day - 2	Pic and Packing	Scan the item all item photo and packing	
Day - 3	Put a way	system work and auditing	
Day - 4	ICGC Manager	Identified the expiry groceries	
Day - 5	ICGC Items	Auditing the expire date items	
Day - 6	General grocery checking	all the items product date of packing.	

## WEEKLY REPORT

WEEK - 15 (From Dt. 10/7/22 to Dt. 15/7/23)

Objective of the Activity Done:

Detailed Report:

-All organic products sold on Instamart are screened from vendors who have this certification so that the products carry both the logo and the certificate the provided by APEDA

Ever since Swiggy instamart started this service convenience seeking customers have the expressed a desire to have fresh in a fast and hassle free manner while this attempt is also focused on providing the freshest produce to our urban consumers Swiggy is also farmers to sell their produce.

## CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Swiggy one member will get unlimited free Delivery on Swiggy instant order above. Thus, people ordering online grocery consistently from Swiggy with benefit greatly. In addition, you can check out these Swiggy instant coupon to save on your online grocery order.

Swiggy is an Indian online food ordering and delivery platform founded in 2014. Swiggy is headquartered in Bangalore and operates in more than 500 Indian cities as of September 2021.

Swiggy digital marketing strategy can't be explained better without its use of social media. Swiggy uses social media to engage with its

millennial target audience with its 304k followers on Instagram. It regularly posts on the platform on related themes value proposition to provide fast convenient and reliable food delivery service to its customers the platform allow customers the platform search for nearby restaurants, view menus, place orders and track deliveries in real time the grocery aggregator has announced free delivery to all the restaurant within Instagram a 10 km radius of your location.



Describe the real time technical skills you have acquired (in terms of the job related skills and hands on experience)

The Sui-gy Instamart grocery business requires the ability to work well with a variety of people both customers & fellow employees. It's also a physically demanding job due to shopping & selling holiday business. It also helps to be flexible with your schedule as nights weekends & holiday are almost always required.

Communication skills clearly Communication with customers, coworkers and supervisory will get you far. Dave Pease was fond of saying (not sure if this is his quote or if it he was quoting someone else)

Working in a grocery store can be very rewarding. There are a variety of positions available so you're able to find work that you enjoy doing. Fortunately, most grocery stores don't require any experience to get your foot in the door. They will provide on-the-job training. They will also give you the flexibility you need to participate in extracurricular activities.

If you find the right store, you may find that it is more than just a part-time after-school job. Some stores allow you to receive multiple quotas for cash registers and complete POS [point of sale].

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc)

During my internship at Teamlease a swaggy Instagram online business I have acquired essential managerial skills I excel in planning creating strategic marketing online business setting clear objectives and organizing resources effectively. As a leader I inspire and motivate and fostering a positive work environment exhibit professionalism integrity and a strong work ethic delivering high quality work with in deadlines. I manage my item productively handling multiple tasks and adapting to changing.

Continual improvement is a priority for me actively seeking feedback and enhancing my skills. I set smart goals aligned informed the

decisions by analyzing options and considering available data I evaluate performance using key metrics identifying areas for improvement and making data driven decisions overall my internship has equipped me with valuable managerial skills in planning leadership teamwork. Behaviour work man ship time management Competency improvement goal setting decision making and performance analysis.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.)

As an intern at Teamlease a swiggy instamart online business I am determined to continuously improve my communication skills. In terms of oral communication I am actively working on my ability to express ideas clearly and effectively. So don't be blunt but do be straightforward. Communicate your needs and respond to others when they have a request for you.

It may lead to your future promotion or simply kudos from customers.

-Effective communication skills grocery clerks are responsible for describing, recommending and directing customers to products in the store to do this grocery clerks have good communication skills that ensure they can talk to customers appropriately. Grocery clerks to train new employees and work with coworkers. It may also help them maintain cordial relationships with demanding customers.

Describe how you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

As an intern at TeamLease a Swiggy instamart online business by small groups to function effectively in a course context students must attend to both the climate within their group and the process by which they accomplish their tasks. Critical to a healthy climate and an effective process by which they accomplish and an effective process are strong communication skills.

Below you will find the basic characteristics of effective communication plus tips to help students with group climate and process.

You can expect discussion on the projects you mentioned in the resume they frequently ask questions about your previous projects. Some of technical in the interview may also be conducted on skype where you could be asked to code online you may be asked puzzles in this round.

I want to work at swiggy because it is a leading grocery items on delivery company in indian and I am interested in the grocery industry. Swiggy has a great reputation and I would love to be a part of it learn that is constantly.



Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

During my internship at TeamLease a Swiggy instant online business I have observed significant technological development. The are highly relevant to my job role. The rapid advancements in online business Swiggy instant with technologies have revolution the field of marketing and I have had the opportunity to witness and adopt to these changes.

Crucial technological development is the increasing importance of data online business and adding availability of analytics tools.

More than a hundred Swiggy delivery and grocery partners under the platform of the all india gig

workers' union struck work in the marathahalli on friday demanding fair wages. A key demand of the workers is a fixed salary of the them month. In line with the central trade union's minimum wage demand

Swiggy is an Indian online grocery and food ordering and delivery platform founded in 2014. Swiggy is headquartered in Bangalore and operates in more than 500 Indian cities as of September 2021.

*Student Self Evaluation of the Short-Term Internship*

Student Name:	Talakarajala Anitha	Registration No:	0312820001
Term of Internship:	From: 12/04/2023	To:	15/07/2023
Date of Evaluation:	15/07/23		
Organization Name & Address:	Team lease - Hyderabad Nanakramguda		

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

15/7/23

T. Anitha  
Signature of the Student

*Evaluation by the Supervisor of the Intern Organization*

Student Name:	Balakajala Anitha	Registration No:	203D820001
Term of Internship:	From: 14/04/2023	To:	15/07/2023
Date of Evaluation:	15/07/23		
Organization Name & Address:	Samule Teamleaf Hyderabad Manakramguda		
Name & Address of the Supervisor with Mobile Number			

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

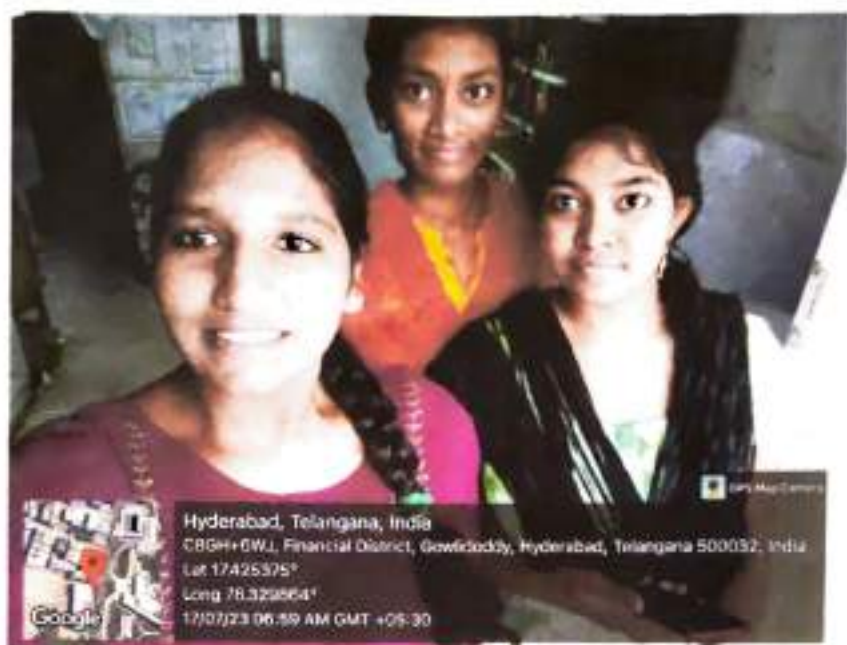
1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date: 15/7/23

Samule  
Signature of the Supervisor

## PHOTOS & VIDEO LINKS





## INTERNAL ASSESSMENT STATEMENT

Name Of the Student: Talakwala Anitha  
Programme of Study: B. Com.  
Year of Study: 2022-2023  
Group: B. Com (C.A)  
Register No/H.T. No: 203128200021  
Name of the College: R. R. D. S Govt Degree college BVRM  
University:

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Activity Log	10	09
2.	Internship Evaluation	30	28
3.	Oral Presentation	10	09
	GRAND TOTAL	50	46

Date: 20.07.2023

S. Jyoti Reddy  
Signature of the Faculty Guide

## EXTERNAL ASSESSMENT STATEMENT

Name Of the Student: Talakajala Anitha  
Programme of Study: B.Com  
Year of Study: 2020 - 2023  
Group: B.Com (CA)  
Register No/H.T. No: 203128200021  
Name of the College: P.R.D.S Degree college Bhimavaram  
University: Adikavi Nannaya University

Sl.No	Evaluation Criterion	Maximum Marks	Marks Awarded
1.	Internship Evaluation	80	77
2.	For the grading giving by the Supervisor of the Intern Organization	20	19
3.	Viva-Voce	50	48
	TOTAL	150	144
GRAND TOTAL (EXT. 50 M + INT. 100M)		200	190

Signature of the Faculty Guide

S. Jyothi

Signature of the Internal Expert

P. S. R.

Signature of the External Expert

N. Lalitha Seena

Signature of the Principal with Seal  
**PRINCIPAL**  
P.R.D.S. Govt. Degree College  
BHIMAVARAM-534 202

