

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)

Zone : II

District : W.G

COLLEGE PROFILE			
RRDS GOVERNMENT DEGREE COLLEGE, www.rdsdc.info gdcbhimavaram,jkc@gmail.com, 08816223458			
1	Name of the College, URL of Website, email and Phone number		
2	Name of the Principal, email & Mobile Number	Dr.J.Sanath Kumar, 9849697735	jsanathji@gmail.com
3	Name of the Vice-Principal, email & Mobile Number	crs_pkl@yahoo.co.in C.Ravisankar,	9440879606
4	Name of the IQAC Coordinator, email & Mobile Number	akki411@gmail.com T.Akkriraju	94926064341
5	Year of Establishment & details of land available if any.	1972; 0.40 acres	
6	Affiliating University & AISHE CODE:	C-24023	
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	C' grade; 2015 & 1.74	
8	UGC Recognition (2f & 12 B)	2 (f) & 12 (b)	
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	10.00AM to 5.00PM	
10	No. of Posts Sanctioned: 11	Regular Working: 4 Contract Working: 0	Guest Working: 03

11	Course wise & year wise Students strength particulars (Proforma enclosed)			
12	Current Year Admissions Abstract			
13	List of Programmes and Courses with Codes			
I-CURRICULAR ASPECTS				
Item	Impression of Academic Advisor along with grade	Recommendation/Suggestions by Academic Advisors		
	Grade	Impression		
14	Implementation of Annual Institutional Plan	A	Good	
15	Departmental Annual Curricular Plans	A	Good	
16	Whether the above two circulated among Students?	A	Good	
17	College Activity Register 2018-19	A	Good	
18	College Calendar/College Magazine	B		
19	Add-on Courses (Department-wise) completed during 2017-18	C	-	to be try to publish the College Magazine.
20	Add-on Courses (Department-wise) in 2018-19	C	-	to be try to publish the College Magazine.
21	Coverage of Syllabus (Average Percentage)	A	Good	
22	Teaching of Value added courses (HVPE & Foundation Courses)	A		
23	No. of New UG & PG Courses introduced in 2018-19	C		

24	Maintenance of Student Attendance Registers	A	A	Good	
25	Whether feedback on curriculum was obtained from stake holders and analysed	A	A	Good	advised to upload in college website.
II-TEACHING, LEARNING & EVALUATION					
26	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	A	A	Good	
27	Social-economic status of students enrolled(Group wise and Year wise) in 2018-19	A		Good	
28	Demand Ratio (Group wise)	A		Good	
29	Percentage of differently abled students (Divyangjan) on roll	A		Good	advised to take steps to provide the strength.
30	Percentage of full time teachers against sanctioned posts in 2018-19	B		Good	
31	Student - Full time teacher ratio	B		Good	Advised to request CCE to fill up the vacancy.
32	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19	A		Good	
33	Teaching Diaries & Teaching Plans in Prescribed Formats	A		Good	
34	Use of ICT in teaching and learning	B		Good	
35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A		Good	
36	Co-Curricular Activities (College level)	A		Good	

37	Seminars/conferences/workshops organised in 2018-19	B	Satisfactory	advised to conduct more seminar on workshops.
38	Academic Competitions (College Level & Above)	A	Good	
39	Conduct of Internal Examinations-Internal assessment	A	Good	
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV-2018)	A	Good	
41	Pass Percentage of students (Group wise) in 2018-19	BA	Good	
42	Percentage of students undertaking field projects / internships	A	Good	
43	Remedial Classes	A	Good	
44	Conduct of Bridge course	A	Good	
45	Feed back on Teachers by Students and its analysis	A	Good	
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	B	Satisfactory	advised to upgrade in College website.
III-RESEARCH, INNOVATIONS AND EXTENSION				
47	Is the College a Recognized Research Centre	C		Advised to establish Research center with the assistance.
48	No. of Research Guides in the College	C		
49	No. of Research Scholars working for M.Phil & Ph. D	C		
50	Major/Minor/Other Research Projects	C		
51	Research Papers Published in 2018-19 (International/ National)	A	Good	Advised to be faculty to carry on HRD.
52	Papers Presented in 2018-19 (International/ National/ State)	A	Good	

Books Published in 2018-19 (Single Author/ Co-Author)			
54	Seminars/Workshops/ Training Programme (Conducted in 2018-19 (International/ National/ State)	C B	
55	Record of Consultancy in 2018-19	C	Advised to conduct more
56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	C	Advised to merge some consultation with local industry/entrepreneurs
57	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative Practices	C	Advised to conduct IPR workshop with the financial assistance of UAC
58	Record of MoUs in 2018-19	B	
59	Record of Subject/Department Related Extension Activities	C	Satisfactory
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A	Good
61	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A D	Good Satisfactory
62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	Good

Advised to welcome NSS unit
in consultation with A&AO authorities

63 Number of awards and recognition received for extension activities from Government/ recognised bodies

C

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IV-INFRASTRUCTURE AND LEARNING RESOURCES

64	Number of Class rooms, Labs and computing equipment	A	Good	
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	C		Added to indoor sports facilities.
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	B	Satisfactory.	
67	Budget allocated for infrastructure augmentation	A	Good.	
68	Library is automated using Integrated Library Management System	B B B B	Satisfactory	not at the moment.
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	C		
70	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	B	Good Satisfactory	
71	Expenditure for purchase of books and journals in 2017-18	B		
72	Percentage per day usage of library by teachers and students	B		
73	Student-Computer ratio	B		
74	Wifi in the campus	B		
75	Updation of IT facilities	B		

76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	D		
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	D A		
V-STUDENT SUPPORT AND PROGRESSION				
78	Average percentage of students benefited by scholarships by the Government in 2017-18	A	Yes	
79	Average percentage of students benefited by scholarships by the Institution in 2017-18	A	Yes	
80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	B		
81	Average percentage of placement of outgoing students in 2017-18	C		advised to improve by 2020
82	Student grievances redressal mechanism	A	Yes	
83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.)	B	Satisfactory	
84	Percentage of student progression to higher education	C		Advised to improve

Please

85	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc.,)	C			
86	Number of awards/ medals for outstanding performance in sports/ cultural activities	C CB	Solely		
87	Presence of an active Student Council & representation of students on academic & administrative bodies/ committees of the institution	C CB	,		
88	Records of significant achievements in Sports & Games	CB C			
89	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	C			
90	Alumni contribution in 2017-18 (In Rs)	80,000/-	Solely		exposed Abused to large extent
91	Number of Alumni Association / Chapters meetings held in 2017-18	CB C			Abused to large extent
92	Maintenance of JKC facilities & records	CB B	Solely		Abused to large extent
93	Record of Student trained and placed in JKC	C			Abused to large extent
94	Record of Anti Ragging cell	A	yes		
95	Maintenance of drinking water	A	yes		
96	Maintenance of sanitation	A	yes		
VI-GOVERNANCE AND LEADERSHIP					
97	Staff Council Register	A	yes		
98	Functioning of Committees in Administration (Minutes of meetings)	A	yes		
99	Awards/ Achievements	C	-		

100	Use of ICT in Governance				
101	Perspective/Strategic plan and deployment documents	A			
102	Organizational structure of the Institution	B	Schedule		
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	B			
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18 17.8	C			
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18 18.19	D			
106	Percentage of teachers attended professional development programs (Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	C			
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	C			Assess & participate in
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	B			

110	Average number of quality initiatives by IQAC for promoting quality culture per year	B			
111	Participation in NIRF-2017	B			
111	IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A		Satisfactory	continued to promote quality culture
VII-INSTITUTIONAL VALUES AND BEST PRACTICES					
112	Percentage of power requirement of the Institution met by the renewable energy sources	C			oriented to promote Renewable Power
113	Waste Management steps taken	C			Ve-plant installation.
114	Rain water harvesting structures and utilization in the campus	B		Satisfactory	connected to the necessary Affire.
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.)	B			
116	Green Practices(plastic free campus, green landscaping etc.)	B		Satisfactory	
117	Record of best/innovative practices by the institution	D			
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal & placed in Website.	A			Approved & upload in the College Website.

The number of classes(per week) taken by the			
119	Principal	A	Good
120	Research projects/Publications/ study material developed in 2017-18 by the College	C	Highly appreciated. Had more time to discuss advised to include slides to improve.

College Grading -

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Name & Signature of the Principal with date		Signatures of Academic Advisors	
<p>Name & Signature of the Vice-Principal with date</p> <p><i>[Signature]</i></p>		1	<i>[Signature]</i>
		2	<i>[Signature]</i>
		3	

Name & Signature of the Vice-Principal with date

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Note: the Form is to be filled by the Principal and submitted to the Academic Audit Team.