YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	RRDS GOVT DEGREE COLLEGE
• Name of the Head of the institution	Dr V K J Prasuna
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08816223458
• Mobile No:	9491486449
• Registered e-mail	rrdsnaac@gmail.com
• Alternate e-mail	gdcbhimavaram.jkc@gmail.com
• Address	JP ROAD, ASR NAGAR
• City/Town	BHIMAVARAM
• State/UT	Andhra Pradesh
• Pin Code	534202
2.Institutional status	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Adikavi Nannayya University, Rajamahendravaram**	
• Name of the IQAC Coordinator	**Dr P. Aravind Swamy**	
• Phone No.	**08816223458**	
• Alternate phone No.	**08816223458**	
• Mobile	**8500788879**	
• IQAC e-mail address	**rrdsnaac@gmail.com**	
• Alternate e-mail address	**gdcbhimavaram.jkc@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://rrdsgdc.ac.in/wp-content/uploads/2021/04/AQAR-2019-20.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://rrdsgdc.ac.in/wp-content/uploads/2020/06/UG-ACADEMIC-CALENDAR-FOR-2020-21.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.74**	**2015**	**25/06/2015**	**24/06/2020**

6.Date of Establishment of IQAC	**06/06/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**2**	

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Collecting Feedback on teacher performance, curriculum and college, analyzing and reporting to Head of the Institution with recommendations for initiation of appropriate measures at various levels. • Preparation and adoption of policies, strategic plans and operating procedures for their deployment in academic and administrative functioning of the institution. • Preparation of institutional curricular plans and conduct and follow up of Academic and Administrative Audit. • Facilitating OutcomeBased Education by announcing the Program outcomes, Program specific outcomes, and course outcomes. • Participation in NIRF and Submission of Annual Quality Assurance Reports and Institutional data for All India Survey of Higher Education Institutions. For want of funds in the institution, the IQAC volunteers to update the college website from time to time.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To update website and increase % of ICT-enabled teaching	Website updated & ICT usage in teaching learning process is increased and ensured
To exhort the faculty for organizing seminars and workshops in collaboration with other institutions	A national webinar was conducted on 'Economic Impact of Covid-19 & New work skills' by Dept. of Commerce in association with Dept. of Economics on 16 Dec 2020
To encourage faculty and students to join online courses	Five faculty and four students joined online courses; two faculty completed and other are in pursuit.
To request the departments to increase field-based activities for the students	Dept. of Economics conducted (1) study project on 'Rythu Bharosa kendralu'
To pursue philanthropists for paying fee for poor students	a philanthropist paid fee worth 45000 & an alumnus paid 2000

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Planning and Development Council	10/06/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	19/02/2022

Extended Profile

1.Programme

1.1	2

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	**75**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**57**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**18**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**06**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**11**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**8**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**26648**
4.3 Total number of computers on campus for academic purposes	**18**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum delivery mechanism is very much established in the institution.There are 7 departments - Telugu, English, History, Economics, PublicAdministration, Commerce and Computers - whose primary goal is to take care ofthe entire teaching learning process in the college. The departments arerepresented by permanent, contract and guest lecturers who teach the studentsthe syllabus prescribed under CBCS pattern by the affiliating university. Thisis the major part of the curriculum. At the beginning of the academic year, thedepartments meet, chalk out curricular plans department wise and submit to theIQAC which oversees the entire curricular activity. After getting it approved,the department heads display curricular plans to the students and follow them.The faculty document teaching diaries, teaching synopsis, curricular planssemester-wise. They conduct several student-centric activities like seminars,quizzes, group discussions, and field-based study projects. For all theactivities, the lecturers maintain necessary documentation with proceedings copies, photos and other papers submitted by students, using departmentalactivities registers, college activities registers etc. In the CBCS pattern,there are certain foundation courses which are also taught by the lecturers asper the orders of the head of the institution. Curriculum was delivered through online mode upto July 2021 as per the directions

of the Commissioner of Collegiate Education, Andhra pradesh due to the Covid-19 . The classes wre taken up through gsuite and the links related to classes were uploaded underBharatpade tile in CCE website.The IQAC ensures the smooth andsuccessful curricular delivery and documentation in the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.youtube.com/channel/UCkPvPaDG9RXgl3MNbtldraA/videos

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college, we follow the academic calender issued by the Adikavi nannayya univeresity for the conduct of mid exams (internal evaluation) and semester end examinations. University instructed to allocate 25 marks for internal evaluation.As a part of internal evaluation various co-curricular activities like online quiz, offline quiz, assigning study projects, student seminars, teach back sessions, group discussions, pictionary programme etc are conducted. 10marks are alocated for these cocurricular ans extra curricular activities as a part of internal evaluation for each semester.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://rrdsgdc.ac.in/wp-content/uploads/2020/06/Internal-Evalution-Procedure-2020-21.docx,https://rrdsgdc.ac.in/wp-content/uploads/2020/06/UG-ACADEMIC-CALENDAR-FOR-2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of	**B. Any 3 of the above**

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

23/75

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As a part of curriculum upgradation, Semester and CBCS systems were introduced in all affiliated colleges in Andhra Pradesh from 2015-16. As an effective part of the overall curriculum, Foundation Courses were introduced with an aim to prepare students in the required basic skills and values in diverse areas.Hence, courses covering a broad spectrum were introduced. The following are the revised syllabi of the ten Foundation Courses, each with 30 teaching hours per semester and worth 2 credits. They were spread in the first four semesters.

1.Human values and professional Ethics, 2.Environmental Studies, 3.Information and Communication Technology-I (ICT-I), 4.Information and Communication Technology-II (ICT-II), 5. Communication and Soft Skills-I (CSS-I), 6. Communication and Soft Skills-II (CSS-II), 7. Communication and Soft Skills-III (CSS-III), 8.Analytical Skills, 9.Entrepreneurship and 10.Leadership Education

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

17

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	ttps://rrdsgdc.ac.in/wp-content/uploads/2020/07/Student-Satisfaction-Survey-20-21-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

120

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

35

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has an well established mechanism for assessing the learning levels of the students through out the year. Assignments are conducted to students after completion of each module or unit. Two Mid exams are conducted before Semester end exams as per the academic calender given by the affiliating University. Internal exams and viva voice are conducted to award internal marks. Bridge course is conducted for nwely joined students. Remedial couching classes are conducted for the students who have failed in sem end exams. Extra classes and study hours are conducted for slow learners during '0' hours.

Teach back sessions are conducted and also study projects are assigned to advanced learners. The college has adopted blended mode of teaching due to corona pandamic to cater the needs pf advanced as well as slow learners. Online evaluation tools like online quiz through google forms was introduced from this academic year.

File Description	Documents
Link for additional Information	https://rrdsgdc.ac.in/study-projects/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
75	7

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various academic activities conducted in the institution like field projects, study projects, student seminars, quizzes, group discussions and teach back sessions are the student centric methods that provide opportunity for experiential learnig, participative learning.

The students are involved in the Pictionary activity by the Dept. of Economics. They are divided into groups and given the tasks as per the option taken. They actively drew pictures to convey the meaning of the term they got.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://rrdsgdc.ac.in/study-projects/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has 20 Computers, 2 LCD Projectors,1 Virtual Class Room Set and 2 internet connections with 60 mbps speed. Teachers use these LCD projecters and Virtual Class roomsets for ICT based teaching i.e through power points and Learning Management System. E-resourses related to various topics are shown to the students to enhance their subject undersatnding. During Covid time as the institutions are closed for some time online classes for all the sections of the students were conducted through Gsuit, Webex and Zoom platforms.

Some of the faculty prepared lessons for Learning Management System which is provided by Commissioner of Collegiate Education, Andhra pradesh. These LMS lessons are accessable to every student. Every student and Faculty had been given login credential for LMS of CCE.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://rrdsgdc.ac.in/online-lessons/, https://rrdsgdc.ac.in/bharat-padhe-online/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation is one of the salient features of the institution. Besides following two mid-term exams per semester as stipulated bythe affiliating university, continuous internal evaluation is carried out through daily/weekly assignments, and various academic activities includingfield projects, study projects, student seminars, quizzes, group discussions. After valuaing the mid-exam papers and assignments the papers will be given to students for their verification. If any students rise any doubt or objection regarding award of marks, it will be discussed in the class and corrected immediately if necessary.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Continuous Internal Evaluation is one of the salient features of theinstitution. Besides following two mid-term exams per semester as stipulated bythe affiliating university, continuous internal evaluation is carried outthrough daily/weekly assignments, and various academic activities includingfield projects, study projects, student seminars, quizzes, group discussions. After valuaing the mid-exam papers and assignments the papers will be given to students for their verification. If any students rise any doubt or objection

regarding award of marks, it will be discussed in the class and corrected immediately if necessary.

File Description	Documents
Any additional information	[View File]()
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes are explained to the stakeholdersincluding the faculty in the respective meetings.The POs are well communicated to students through college website rrdsgdc.ac.inand college and department notice boards.The PSOs are displayed in program specific classrooms, program specificlaboratories, and also in the library reading room.The COs are kept available on the website and in the departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://rrdsgdc.ac.in/wp-content/uploads/2020/07/POs-and-PSOs.pdf
Upload COs for all courses (exemplars from Glossary)	[View File]()

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and Course outcomes, as evinced by NAAC have been designed for students and other stakeholders. They aim at making the students ready and equipped with knowledge and skill sets required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. Outcomes have been uploaded on the College website. The students are made aware of these during the Orientation Programs for the new students as well as at the beginning of every semester. Students are guided with required mentoring so they achieve the desired outcomes. Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal assessment and finally through evaluating the University results of the outgoing students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

11

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://rrdsgdc.ac.in/wp-content/uploads/2014/07/RRDS-Result-2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rrdsgdc.ac.in/wp-content/uploads/2020/07/Student-Satisfaction-Survey-20-21-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students are exposed to cross-cutting issues, through rallies, and webinars including care of the young, old, infirm and weak. Health and hygiene, Gender sensitization,emergencies, environmental consciousness and values are also imbibed and strengthened for redressal at societal level. Various commemorative days increase awareness of students towards society. Talks Government officers and NGO workers supplemented by exposure to real life situations is through activities of various Cells and associations. Extension during COVID is being carried out online through webinars for all stakeholders,encompassing diverse social topics. They have made students more aware and responsible. Students have participated in the webinars adding to their holistic development.. The faculty had donated grosseries to below poverty linefamilies. Students are briefed on precautionary measures to avoid Covid-19 and to boost up immunity. A national webinar on "Economic impact of Covid-19 and

skills for the future and new ways of working" was conducted.

Aids ralley was conducted to create awareness on AIDS.

File Description	Documents
Paste link for additional information	https://rrdsgdc.ac.in/news-clips/
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 7 class rooms, One smart room and One computer Lab with 18 computers meant for teaching learning process. The institution has one library with 3620 books. Two LCD projectors are available in the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://rrdsgdc.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has one seminar hall which is used for various cultural and literary activities. Small play ground available in the college is used for conducting various sports and games. Gymnasium available with limited equipment is used by students for fitness training.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://rrdsgdc.ac.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://rrdsgdc.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.26

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the main learning source in the institution after class room teaching. There are 3620 books in the library constituting Text Books, Reference Books, Sc & ST Book bank etc.The college had subscribed for N-List programme by inflibnet. Students and faculty are utilising this facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nlist.inflibnet.ac.in/collegeadmin/vuserslist.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Inorder to facilitate online teaching during Covid time an extra broadband facility has been subscribed with 60mbps speed. The college has also subscribed for g-suite, webex amd Zoom platforms for smoot conduct of online classes during Corona pandamic. The campus has been enabled with Wi-Fi facility. College youtube channel had also been started and all the recorded video lessons are uploaded in the channel to facilitate learnig by students at any time. Students were given login credentials of Learning Management System offered by Commissioner of Collegiate Education, Andhra pradesh.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

18

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.26642

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Head of the Departments and other in-charges are instructed to look after the maintenance work to be done. Regular maintenance work in the college takes place whenever the budget released. Physical Education department maintains the sports facilities and equipment in the college.Stock checking is carried out annually, and stock books are maintained by the different departments. Library provides . binding, pest control and other maintenance measures are undertaken periodically. One Office Subordinate and onepersonon a daily wage basis maintain cleanliness and upkeep of physical infrastructure.The maintenance of electrical items is carried out by competent non-teaching staff according to the budget allocated. Any major repair work is carried out by professionals from outside the college.Principal and the College staff on the various committees for academic and administrative planning has resulted in optimum utilisation of the resources available in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

68

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://rrdsgdc.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students representation in various clubs like Consumer Club, Eco Club, Women Empowerment Cell and Cultural Club.Students representation is also facilitaded in Special Fee Committee and Academic Cell.

File Description	Documents
Paste link for additional information	https://rrdsgdc.ac.in/wp-content/uploads/2020/07/Committees-2020-2021.pdf
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered alumni (Regd No.150 of 2014, dated 4th July 2014) contributes significantly to the development of the institution. The alumini extendedits cooperation by means of donatinguniform to the poor students and paying fees.

File Description	Documents
Paste link for additional information	https://rrdsgdc.ac.in/alumni/
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year	**E. <1Lakhs**

(INR in Lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is "to grow into an abode of learning accessible to the educationally, economically and socially marginalized sections of the Bhimavaram town and its adjacent villages." In tune with the vision, the institution is offering qualititative education to economilly and socially marginalized sections of the society at a meager fees and some times even the fees are paid by the CPDC members. The staff members of the college donate uniform to poor and needystudents. In tune with the mission, the institution is imparting qualitative education along with all the necessaryjob oriented skills through skill development courses and life skills courses which are the part and parcel of curriculam. All the staff members are provided with an opportunity to actively participate in decision making and implementation of various academic and administrative activities.

File Description	Documents
Paste link for additional information	https://rrdsgdc.ac.in/certificate-courses/, https://rrdsgdc.ac.in/wp-content/uploads/2020/07/Committees-2020-2021.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Most of the academic and administrative matters are discussed at departmentlevel first, and then they are further deliberated at the institution level with the head of the institution. IQAC helps the head of the institution in all the academic matters. It collects curricular plans and endorses them beforethey are submitted to the Principal. All cultural and sports and games activities are conducted and monitored by the committees constituted for

thatpurpose. In the academic year 2020-21, for example (1) It was discussed in thestaff meeting held on 07-09-2020and resolved to conduct orientation classesfor I year students. Later on, it was discussed in the IQAC meeting held on 16-09-2020how to arrange time table for these orientation classes (BridgeCourse) and action plan was chalked out and given to the departments. (2) Itwas discussed in the staff meeting held on 05-11-2020 and resolved to conduct Midterm- I exams on 25th, 26th and 27th of 2021. Later, it was discussed in theExaminations committee meeting and finalized the schedule for the Mid-term - Iexams which are a part of theContinuous Internal Assessment (CIA). Thus, allthe matters are discussed at respective committees or departments or concernedcells besides discussing them in the staff meetings headed by the head of the institution.

File Description	Documents
Paste link for additional information	https://rrdsgdc.ac.in/wp-content/uploads/2020/07/Committees-2020-2021.pdf, https://rrdsgdc.ac.in/wp-content/uploads/2020/07/,https://rrdsgdc.ac.in/cpdc/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College prepares perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CPDC (College Planning Development Council) meetings.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Principal is the head of the institution who looks after all the academic and administrative activities of the institution. College Planing and Development Council (CPDC) helps the principal and extends its cooperation for the overall development of the college in all aspects. Office Staff consisting of Senior Assistant and Junior Assistant looks of the financial aspects of the institution like salaries, Scholarships, Budget etc. Junior Assistant and Record Assistant looks after the matters related to online admissions and other office matters. Staff council frequently meets under the chairmanship of the principal, discusses variuous issues related to academics and administration and takes passes resolutions for smooth functioning of the institution. All the faculty members actively involvein varous committes assigned to them andimplement various programmes related to their committes.IQAC strives hard for the quality enhancement of the institution with the coordination of principal, CPDC and all the faculty members.

File Description	Documents
Paste link for additional information	https://rrdsgdc.ac.in/committees/, https://rrdsgdc.ac.in/cpdc/, https://rrdsgdc.ac.in/sops/
Link to Organogram of the Institution webpage	https://rrdsgdc.ac.in/wp-content/uploads/2020/07/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare measures are implemented for teaching and non-teaching staff of the institution by the government of Andhra Pradesh.The welfare measures include:1. Andhra Pradesh Government Life Insurance (APGLI): 2. Group Insurance Scheme: 3. Employees Health Scheme: 4.Provident fund: 5. Andhra Pradesh Employees welfare fund.6. Casual Leaves, 7. Special Casual Leave, 8. Women Special Casual leave, 9.Meternity Leaves,10. Paternity Leave, 11. Medical Leaves etc

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Self-Apprisal Report (ASAR) from the teaching faculty of the institution is collected at the end of the every academic year by the IQAC of the institution. The ASAR collected for the three categories i.e. Teaching, Activities and Academic/Research Activities from each and every faculty memberis assessed by the IQAC and Principal as for the criteria and methodology laid by the Commissioner of Collegiate Education. The ASAR scores of the faculty members is uploaded in the website of Commissioner of Collegiate Education apcce.gov.in

AADPI has to be submitted to the CCE by the principal regarding academic, administrative and financial performance of the institution with relevant evidences. CCE will appraise the performance based up on he submitte data and assign grades.

File Description	Documents
Paste link for additional information	http://www.apcce.gov.in/ASREPO2021?name=pS4R baVzVd34WS9wLiekjA==
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Government of Andhra Pradesh has framed the audit mechanism for all the Government Educational Institutions. The Accountant General, A.P, is the external auditor for the Government Institutions and the Audit team of the Commissionerate of Collegiate Education or Regional Joint Director of Collegiate Education shall perform the internal audits [inspections] periodically. If any, discrepancy/ objection is raised by the external bodies/audit parties during the external audits and internal audits performed by the Commissionerate of Collegiate Education or Regional Joint Director ofCollegiate Education, they will send a report/ letter to the institution.Accordingly, the Principal will submit the required data to the respective departments for waiver of the concerned objections. If the audit parties are not satisfied with the information provided for the objections, the funds will be recovered

from the respective Institution/Principal or the person responsible and also recommended for suitable disciplinary action.

File Description	Documents
Paste link for additional information	https://rrdsgdc.ac.in/academic-audits/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution strives to mobilize funds with the help of CPDC and Alumni Association. The need for the mobalization of funds for the development of college infrastructure is frequently discussed in the meetings held with CPDC members and alumni association. Some of the CPDC members and alumni members come forward to donate certain amount for the development of the college. The Principal along with the staff members are approching local village heads and philanthropists and trying to mobilise funds by explaining the college needs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the beginning of every academic year IQAC frames an action plan and ensures its proper implementation for overall development of the students. Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and decisions taken are communicated to the staff by the Principal. Two institutionalized practices are Students' Orientation Programme: At the beginning of every academic session, Students' Orientation Programme is held for freshers. Students are given information about examination system, internal marks, Program outcomes, various Cells, library, , sports etc.

Encouraging students for enrollment of online courses

Using the facility of National Digital Library (NDL) and Learning Management System (LMS) of CCE and sharing various e-resources

Introduction of online teaching diary and ICT based evaluation tools like online quiz etc

Using G-suite as an online teaching platform.

IQAC conducts periodical reviews on academic and administratve aspects.

File Description	Documents
Paste link for additional information	https://rrdsgdc.ac.in/wp-content/uploads/2020/11/IQAC-minutes-ATR-20-21.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the institution reviews teaching learning process of the institution at periodical intervals and try to introduce new methods of teaching learning process to improve the quality. During this academic year blended mode of teaching i.e.combination of online and off line teaching has been introduced to enhance the learning

experiences of the students. Video lessons are prepared by the faculty with the help of IQAC and are placed in he college you tube channel so that the students can have access to the lessons at their convinient time. The IQAC is encouraging the students to log in to LMS (Learning Management System) of the Commissioner of Collegiate Education, AP through which they can have access to number of video lessons prepared by various subject experts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	/rrdsgdc.ac.in/wp-content/uploads/2020/11/IQAC-minutes-ATR-20-21.pdf, https://rrdsgdc.ac.in/wp-content/uploads/2020/07/Student-Satisfaction-Survey-20-21-1.pdf, https://rrdsgdc.ac.in/nirf/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment Cell celebrated International women"s Day. The theme of this programe was " The evolution of women into all walks of life in the present globalisedworld". The resource persons interacted with all the students on present women issues.National Girl child day was observed and brought awareness on gender euity. On this occassion study project ws assigned to students through google forms on "Amma Vodi Amount " which is the Andhrapradesh state government Financial assistance programme, that gives prriorioty to " Mothers " Interactive sessions conducted by the staff on the sapects of gender equity. Personal counsiling is also provided by the class mentors..

File Description	Documents
Annual gender sensitization action plan	https://rrdsgdc.ac.in/wp-content/uploads/2020/07/WEC-ACTION-PLAN.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Awareness brought among the students regarding the impact of waste material on human health and environment to support quality of lifre and environment. As a part of curricular and co-curricular activities, gudied students how to manage degradable and non-degradeble waste management.

Separate dustbins for solid waste, liquid waste and hazardious waste.Muncipal agencies collect all the waste from the college to dispose. Plastic carry bags andfood wrappers are prohibited to carry in the campus.

Leaf litter is decomposed to enhance the quality of the soil in the campus. E-waste is kept in a store room and auction itperiodiaclly whenever the permission received from the higher authorities to sold out.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | D. Any 1 of the above |

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college works with a vision "to grow into an abode of learning accessible to the educationally, economically and socially marginalized sections ofhe society".

College follows the core values i.e. Gender equality, integrity,patriotism, team work, transparency and social responsibility. Economically backwarded students get scholaships through schems of State Government and college also assists the students by approaching philanthropists to pay the necessary fees of economically backwarded and visually challenged students.

Proposals were sent in he year 2020-21 to start science courses to fulfill the needs of the students. Various activities were conducted every year to sustain our culture and also brought awareness on cultural diversity. Some of the examples of these activities are :Traditional Dress competitions focusing onvarious regions in India, awareness on customes and traditions of various regions, celebrating International Mother Language Day, celebrating Nataji Subhachandra bose Jayanthi and Parakram Divas. The college opted Indian Culture and Science as a life skill course as a part of curriculum to promote cultural harmony and scientfic tempor among the students.

30-03-2022 05:21:06

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

National festivals, National Voters Day, Constitution Day,National Unity Day are celebrated every year to promote patriotism among students. On voters day, oath has been taken every year by staff and students. Human Values and professional Ethics(HVPE) is a foundation course selected by the colleg as a part of curriculum to inculcate human values and ethics in the minds of the studnts. Awareness on Fundamental Rights ,Duties and Responsubilities of Indian citizens enshrined by the Indian Constitution was created among the students through various programmes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College observes and celebrates various national and international commerative days every year such as :

Independence Day, Republic Day, Constitution Day, National Consumers Day, Youth Day, National Girl Chailds Day, National Voters Day, Martyres Day, Netaji Subash Chandra Bose Jayanthi (Parakrama Divas), International Mother language Day,International Womens Day, World Environm,ental Day and Human Rights Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

1. Title of the Practice: "Daily Objective SubjectEvaluation" (DOSE)

2. Goals: A) Aims Objectives: To prepare students forcompetitive exams. To test analyze students' understanding of the lessons

B)Principles or Concepts: Apart from preparing students for academic

exams, it isessential for training students to face competitive exams. Objective typeorientation gives overall understanding for students.

3. The Context: Theacademic excellence of the students is tested today not only throughdescriptive type exams but also through objective type exams. Once the studentscomplete their academic program, they are expected to face various competitive exams for getting seats in universities and PG colleges for PG admissions andalso for getting jobs both in private and public sectors. In this backdrop, itis relevant to prepare students for facing these kinds of exams from thebeginning of the Course.

4. The Practice: According to this practice, theteacher at the end of each class gives two to three objective type questions on the topic taught in that particular class. The students list out all thesequestions and once in a month, the teacher holds a quiz or another form ofacademic test for the students. The best performing students will be givenprizes. This continues till the syllabus is completed. Constraints/Limitations:Nil.

5. Evidence of Success: Students developed competitive spirit and facedthe job interviews and entrance tests with confidence. Due to the impact ofthis practice, several students got benefited by joining various private andpublic sector jobs. 6. Problems Encountered Resources Required: Nothing lookedlike a problem while continuing this practice. Resources like books and prizesto the best performing students are manageable in the institution.

7. Notes:Teaching is a core and comprehensive skill. It is necessary for every teacherto ensure students' understanding of the lessons taught in the class. Objectivetype testing helps the teacher to understand the comprehensive levels andoverall understanding of the students. The practice of 'DOSE' is innovative inthat it lays a great foundation for the students to face competitiveexaminations at the end of the Course pursued.

BEST PRACTICE - 2

1. Title ofthe Practice: "Pareto Analysis"

2. Goals: A) Aims Objectives: To improve thequality of imparting instruction in a logically consistent fashion. To develop the conceptual clarity of the topic in the students.

B) Principles or Concepts:Comprehensive understanding of all topics

is necessary for the students to facecompetitive exams Teachers' self-analysis of their instruction is essential toimprove the quality of teaching.

3. The Context: The quality of the teachersinstruction decides the future of the students. If their teaching isqualitative, it helps even a slow learner to come up on par with activelearners. Hence, it is desirable that a teacher keeps a constant watch on hisown style of teaching. Pareto analysis helps the teacher to find out the gapsin his style of teaching.

4. The Practice: Pareto Analysis system wasintroduced in this college to improve the quality of imparting instructions ina logically consistent fashion. Under this system, a common error committed bythe majority of the students in answering a particular question, is attributedto lack of conceptual clarity or defective instruction. When an examiner whoundertakes the valuation of scripts happens to come across such an error, it isdesirable that the examiner concerned focuses on the particular chapter inwhich the majority of the errors occur. Constraints/Limitations: Nil.

5.Evidence of Success: Teachers improved their quality of instruction afteranalyzing the results through Pareto analysis Due to the impact of thispractice, students got benefited by teachers' self-analysis.

6. ProblemsEncountered Resources Required: Nothing looked like a problem while continuingthis practice. 7. Notes: A model Pareto analysis sheet is provided in thefollowing page:

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college was established by a true Gandhian and freedom fighter SriMurthyraju to meet the needs of the socially and financially backward studentsin the town of Bhimavaram and surrounding villages with an vowed mottoEducation for Empowerment. True to its motto and vision, the institutionserves, even today, the needs of the poorest of the poor in the society. About95 percentage of the students

belong to below poverty line families. theybelong to socially and financially weaker sections. With its low enrollment inthe college, the institution is able to serve these students with a commendableteacher and students ratio of 1:10. Even though it is a co-education college, enrollment of femaestudents is more when compared to male studens. This is the one and only Government Degree College with in Bhimavaram Assembly Constituency. Location of the college is very much accessable to the students who are coming from rural areas.

Visually challenged students prefer to join in this institution. 16 % of the enrolled students in the academic year 2020-21 are visually challenged.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Introducing B.Sc M.P.Cs and B.Z.C Programmes.

Collection of fund fromphilanthropists and alumni

Enrollment of every student in new courses

Plantation of Botanical Garden

Acquiring lab Equipment

Beautification of campus

Optimum utilisation of resourses

To conduct employability oriented courses.

Training students for national sports and games events

To organise more extra curricular activities